

Northern Division Spring E-Board Meeting
Buck's T4, Big Sky, MT
April 28, 2018

Called to Order: 9:00

Members Present: John Larson, Karl Uhlig, Jeannette Amrine, Jana Barnes, Marty Merwin, Matt Radlowski, Jeff Motley, Brent Brooks, Charles Allen, Dan'l Moore, John Fradette, Dan Schaefer, Bill Lay, Michael Marlow, Vicki Motley, Rusty Wells, Carl Schiner.

Non-members Present: Trevor Motley, Ron Wiggins, and Bruce Amrine.
Minutes from September 2017 General Meeting approved as read.

Program Advisor Reports:
Please see attached reports. Highlights from the reports and budget requests follow.

Division Director: John Larson

- Stepping down as Director. Will help out at the Division if needed.
- Would like to pass the Ski Patrol Subaru on to other patrollers in the Division.

Assistant Division Director: Karl Uhlig

- Has reservations about becoming the Division Director as he is not happy about how the National Board does things. If he becomes the director, he would like to attend National meetings at his discretion and send another Division board member as his proxy.

Administrative Assistant: Jana Barnes.

- Nothing to report.

Alumni Committee: Marty Merwin

- Stepping down as Alumni Director.
- He provided alumni information to all division patrol representatives.
- The Northern Division had a "meet and greet" Alumni event at the Division meeting in 2016 and 2017. This has not been well attended the past two years and Marty suggested discontinuing the event if it does not get better attendance in the future.
- Will need to find a replacement as Alumni Advisor. Budget \$500.

Avalanche Committee: Matt Radlowski.

- The mini-sessions put on at the Division meeting last fall were well received by all participants.
- The Northern Division gave the Northern Rockies Snow and Avalanche Workshop a donation that was well received.
- No avalanche classes were conducted this winter, although avalanche instructors provided several Avalanche Awareness courses.
- The Level One avalanche curriculum is being rewritten to align with the new AAA education guidelines.
- Goals for next year: Become an affiliate member of the AAA, do more training with the Avalanche Instructors, put on a Level Two Course.

Awards Committee: Erik Sakariassen

- Stepping down as Awards Advisor and is requesting help to find a replacement.
- The Outstanding Division patroller plaques and mold that were authorized last year have been purchased. Budget: \$1700.

Critical Stress Advisor: Seth Larson

- Did not receive any requests for debriefing following a critical stress event this season. Will continue to be available if needed.

Instructor Development: Jeff Motley

- National committee continues to work on the rewrite of the ID program. The focus is now on the online course material and format.
- There were two ID courses registered in the Division this year.

Legal: Brent Brooks

- The National Legal Committee was asked to play a more active role within the NSP organization. The committee is composed of several NSP patroller-attorneys from across the country with a mission to support the National Board of Directors and individual patrollers on issues relevant to NSP members.
- He answered several questions that were posed to him throughout the season.
- His goals include: Provide an updated review of the current "Good Samaritan" Law, Draft bylaws amendments, and post legal and risk management memoranda of common interest on the Division website.

Medical: Dr. Charles Allen

- Work has begun on OEC 6th Edition. More info in John Fradette's report to follow.

Nordic/Backcountry: Dan'l Moore

- Name has officially changed to Nordic/Backcountry Program.
- There are two N/B patrols in the Division, Five Valleys Backcountry Patrol, which was completely dormant this season, and Flathead Nordic Backcountry Patrol which was very busy. FNBP continues to build relationships with the USFS and the Flathead Avalanche Center. FNBP will be working with Glacier National Park on Bike Patrol this year.
- There are several sessions planned for this coming season including refreshers, an Avalanche 1 Module and MTR field session.

OEC: John Fradette

- Continues to see adoption of the hybrid refresher format. Remember, if you are an instructor at a refresher, it does not qualify as taking the refresher, another refresher course needs to be done for the instructors.
- Nine OEC courses were registered with a total enrollment of 51 students.
- Instructors must attend an instructor continuing education course specific to their discipline once every three-year cycle. If you are due for renewal (last ICE course in 2014) and do not get it done at the Division meeting in September, you will not be renewed as an instructor.

OEC Updates:

- There will be separate Instructor guides for the traditional and hybrid refresher courses this year.
- New Spinal Protocol will be presented at the Division Meeting.
- Request for Action was made regarding EMTs and the OEC Challenge Course. Those EMT's who have not taken the OEC course, but have attended three most recent OEC cycles prior to July 2018 would be granted OEC credential without needing to challenge the OEC course. Those not meeting this requirement will need to take the challenge course and only need to pass the practical test. This RFA goes to the board and is expected to pass.
- The National Board has voted to allow for Bike Patrols to register as separate patrols and members of the NSP. Bike Patrols would need to be under some kind of land management just as ski patrol is under area management, or be covered by event insurance if helping with specific events.
- Expiration cards for OEC will be issued annually and will have a one year expiration.
- Progress is being made on OEC 6th Edition with a target release date of May 2020. Publisher is changing back to Jones and Bartlett. The Book, eBook, and online access will have one package price. All instructors will be required to purchase the new book at rollout in 2020.

OEC Assistant Supervisor: Dan Schaefer

- Supported John Fradette and commended John on a job well done with OEC at the Division level.

Polaris Newsletter: JoAnn Lacey

- Hopes to attend a meeting in the future. The current deadlines seem to be working.

Registration: Bill Lay

- Division had 458 registered members, Alumni members were up from 79-95 this year.
- A patroller with 50+ years of service no longer pays National dues and therefore is not flagged to pay Division dues. This occurs for those members who have paid for a lifetime membership. Discussion about how we collect Division dues from these patrollers occurred. There are currently 12 lifetime members in the Northern Division. It was proposed that those who pay lifetime National Dues pay a one time Division fee as well. If a patroller has 50+ years of service, no division dues will be charged.
- If a patroller is going on Active Military Duty let Bill know so that he can help with registration.

OET: Mike Marlow

- Remember that every patrol needs to do a toboggan refresher every year.
- Mike will be traveling to Frostfire this summer as well as the the Pacific Northwest to examine their Senior OET-IT training at Mt Hood.
- Work is being done on a new toboggan manual and Intro to Patrolling Manual
- Powderfall April 3-6, 2019 at Snowbird in Utah

Mountain Travel and Rescue: Troy Walker

- No MTR Courses held within the Division
- No major changes or updates

- Plan on MTR Level 1 and 2 course planned for Flathead Nordic 2018-19 season
- Will plan to do mini sessions at the Division meeting again this year.
- Discussed course fee schedule, see attached for changes

Young Adult Program: Vicki Motley

- Two \$500 scholarships are offered every year to qualifying young adults. Deadline to apply is May 15, 2018.

Website Coordinator: Justin Data

- Will volunteer his services for labor of keeping the website up to date, only being reimbursed for commercial services needing purchased for the Division website.

Region 1 Advisor Report: Rusty Wells

- Bear Paw Ski Area opened for the entire season
- FNBP was busy with lost skier searches this year.

Region 2 Advisor Report: Carl Schiner

- Carl is resigning as Advisor after 13 years, Ron Wiggins will be replacing him
- Antelope Butte will reopen for season 2018-19 after being closed for 14 years.
 - Meadowlark will be helping out with covering patrol duty days
- Frostfire Ski Area may be coming on board at the Division this year as well.

Treasurer: Jeannette Amrine

- Will start tracking finances by program budgets as well as by event
- Checking Acct: \$67, 814.50
- Edward Jones Investment Acct: \$137, 151.75
- See the attached budget for program and advisor costs

Action Items:

- Northern Division Fall Meeting
 - September 14,-16, 2018
 - Discussed location for both the Division meeting
 - Buck's T4 will continue as the location for the Fall Division meeting as it is a central location and is easy to work with
 - Meeting Format
 - Mini-Sessions were well received last meeting
 - Will schedule Instructor Training Sessions as well as 4 Mini-Sessions for Saturday morning before the OEC refresher
 - Ideas for Mini-Sessions: Yoga, Critical Stress Incident Planning, CPR on the Mountain or Mass Casualty Planning, MTR/Avalanche
 - Vendors for Saturday evening banquet
 - Oboz, Duckworth, Sun Mountain, NSP, Apex, Mystery Ranch, Ski Vendors
 -
 - Mike Marlow and John Larson will create a letter to invite vendors to the meeting and will work to coordinate vendors for the meeting
 - T-Shirt for Division Meeting: Trevor Motley

- Created a Logo and will work with Mike Marlow to order shirts
 - Alumni: will continue to offer free banquet for Alum and guest.
 - Scholarships: Will continue to offer two ½ paid registration fees for first time patroller attendees for each patrol within the Division.
- Spring Eboard Meeting
 - April 27, 2019
 - Google poll to be sent out re: location for Eboard meeting by Jana Barnes
 - Red Lodge, Livingston, Buck's T4
- Polaris Newsletter: Deadlines and Publication dates will remain the same
 - Deadlines for Articles: two weeks prior to publication dates
 - July 26, October 25, April 6
 - Publication Dates
 - August 10, November 10, April 20
- Programs
 - Winter Tip-Off
 - January 11-13, 2019
 - Location to be determined
 - Senior Test
 - 2019-20 season, test Spring 2020
 - Need to get a list of interested patrollers from patrol directors now for planning purposes
 - Mike Marlow will work on an informational sheet for patrol directors to pass on to patrollers to garner interest in the program
 - Set dates and location at division meeting
 - Avalanche 2 Course
 - Matt and Dan'l working on this
 - March 2019 in Essex, MT
- Treasurer/Budget Issues
 - Who should communicate with the IRS re: Northern Division NSP concerns
 - Issue discussed as there was a letter that came from a third party asking for access to the NSP accounts. The CPA does not currently have permission to communicate with the IRS.
 - Vicky Motley made a motion to allow the Director, Treasurer, Legal Representative, and CPA to communicate as needed with the IRS and for Jeannette to complete Form 2848 to give the CPA authorization to communicate with the IRS. Seconded by Jeff Motley, Motion passed.
 - Fiscal Year Changes
 - Voted to change the fiscal year to July 1 – June 30.
 - Discussed again because National did not change their fiscal year, which may cause some issues with the Northern Division changing fiscal year. Patrols will also have to change their fiscal year to July 1- June 30.

- Bylaws change will be made and presented at September 2018 meeting
 - Discussed Northern Division NSP statement of duties/activities on tax documents. This has not been updated in many years. Discussion that this should match the mission statement of National NSP. Jeannette and Karl will work on this.
- Division Subaru
 - NSP is given 14 Subaru vehicles to distribute throughout the country
 - Rules re: use of Subaru Vehicle
 - Must drive 1000 miles per month
 - Must cover cost of windshield repairs if needed, other services are covered
 - Drivers are also responsible for cost of fuel and tires
 - Committee to decide how to manage the Subaru vehicle in the Northern Division
 - Division Director, Assistant Division Director, Region 1 and 2 Advisors
 - Charles Allen moved to create this committee, Mike Marlow seconded, passed.
 - Committee will come up with ideas/patrollers to have the car within the Division
- Facebook Page
 - Mike Marlow, Karl Uhlig and Justin Data will work on this.
- Snowbowl to off a Division OET clinic specific to the Akja 350 toboggan
 - The Division will help offset the costs of training
 - There will be a fee for participation
- Budget and Course Fee Schedule: Please see the attached
 - Budgets were adjusted as suggested by advisors and board members
 - Course Fee schedule was discussed and amended.

Adjourned: 3:17 (Motion made by Jana, seconded by Jeff, passed)