



National Ski Patrol - Northern Division

Division Board Meeting – Report Packet

September 26, 2021 – Fairmont Hot Springs, MT

If no new report was available, reports remained the same from the Spring eBoard meeting packet.

Division Directors Report - Karl Uhlig

Hello everyone. I hope you are all staying safe and away from the wildfire smoke whenever possible. By now you should have received the summer edition of the Polaris newsletter. In the newsletter you will find updates from several NSP Program Supervisors.

The September Board meeting is mandatory for Program Supervisors/Advisors and Patrol Representatives to attend!! It's your responsibility as a leader to attend the business meeting because we need to approve the spring E-Board meeting minutes, discuss program activities for the coming 2021-2022 season, and pass a Division budget. If you cannot attend the meeting, please identify someone from within your patrol to attend as your proxy. Your vote is your voice in the administration and direction of the Division in the coming year.

Important documents are attached. They include copies of the Business meeting agenda, draft 2020-2021 FY budget spreadsheet, and proposed By Law changes among others. I've also attached a copy of the Division's Spring E-Board meeting minutes. Board members, please review the spring meeting minutes because they will need approval. The Division business meeting agenda is for your information and use. Please feel free to pass along to anyone who may have an interest or be attending.

If you are a Board member or Program Supervisor/Advisor who has already submitted a report to the Board, your report will be part of this meeting packet. If you have not yet submitted a report and plan to have one ready by the 26th it's up to you to submit it to the entire Board.

A proposed 2020-2021 budget spreadsheet is attached. I request that you remember the spreadsheet is a work in progress and not final until approved by the voting members consisting of Patrol Representatives and Program Supervisors/Advisors, during Sunday's meeting. The budget approval is for the period of July 1, 2021-June 30, 2022. My hope in getting the draft budget to you now is that you will take the time to review it and be better prepared for the meeting. The spreadsheet identifies the approved budget for FY 2020-2021, what's been spent to date and the proposed budget for FY 2021-2022 for each program and/or advisor for the coming fiscal year unless modified during the business meeting.

For both new Patrol Representatives and those who would like some reference materials, attached are several documents to help you run a successful patrol. These documents are written and distributed with the hope to reduce confusion and add clarity to the job of running a successful patrol.

As a final reminder, each Patrol Representative is responsible to bring some SWAG to the division meeting for use in the silent and live auctions. These items and the money generated are used to partially offset the costs of the meeting. I thank you in advance for your help by bringing items for the auctions.

Enclosures;

1. Patrol Representative Duties
2. Steps to becoming an NSP Instructor, two documents, a five page discussion and a one page graphic.
3. Division Business Meeting Agenda.
4. Spring E-Board meeting minutes.
5. National Election ballot By-Law change language
6. Draft Northern Division Budget for 2021-2022.
7. Supervisor and Advisor Reports as available.
8. Division Board contact list.
9. Patrol Representative contact list.
10. Expense Voucher
11. Expense Voucher Guidelines



**Annual Board Meeting & Education Conference
September 24-26, 2021
Fairmont Hot Springs, MT**

Conference Agenda

Friday PM Meet & Greet

Time: 5:00

Location: Rocky Mountain Foyer

What: Enjoy appetizers while taking a moment to say hello to old friends and pick up your nametag and special-order shirt. Patrol Representatives can pick up their packets. Additional, food & drink service is available on-site in the Lounge.

Saturday AM

Time 8:00 - 8:55

What: OEC Instructor Refresher

Location: Meadowlark Room

Time: 9:00 - 11:25

What: Mini Education Sessions (Avalanche, Mountaineering, Nordic, and OET)

Location: TBA

Time: 11:25 - 12:00

What: Lunch (Hoagie Sandwiches)

Location: Bitterroot & Sapphire Rooms

Saturday PM

Time: 12:00 - 5:30

What: OEC Refresher

Location: Meet in Meadowlark Room (Stations located in Meadowlark, Cutthroat, 105, 107, & Pavilion)

Notes: Be sure to bring your aid pack/belt, Refresher Workbook, and Online Completion Certificate.

Time: 5:30 - 6:30

What: Cocktail Hour (Cash Bar)

Location: Bitterroot & Sapphire Rooms

Time: 6:30 – 10:00

What: Awards/Recognition Banquet (Hawaiian Luau Themed)

Location: Bitterroot & Sapphire Rooms

Sunday AM

Time: 8:00 - 12:00

What: Annual Business Meeting

Location: Meadowlark Room



National Ski Patrol System, Inc. Northern Division

Covid Protocols for the Coming Division Meeting September 24-26 2021

Background:

- The Delta variant is widespread now.
- Lessened Covid symptomatic infections are possible in the vaccinated, and vaccinated Covid positive people can transmit the virus to others.
- Susceptible people with co-morbidities exist in our lives and communities, masking has been shown to lessen and/or prevent infection and transmission to those most at risk to the infection.
- It takes a team effort to defeat this virus and the variants that arise from a prolonged pandemic.
- We are first responders, we care for each other and the public at large, that's what we do.
- NSP National COVID Committee's recent guidelines (August 2021) can be found at <https://nspserve.org/covid-19-updates/>
- Current data suggests that it is reasonable that masking decreases disease spread. Is it perfect? No! Real world experience also suggests that masking decreases transmission up to 70%. We are involved in the provision of healthcare. As such, evidence-based care compels us to take the positions below on masking during our annual event.

As a result of knowing the above facts and trying our best to keep everyone as safe as possible the following Covid requirements will be in place during the September Division Conference and Meeting.

1. Indoor meetings where social distancing cannot be achieved wearing masks is highly recommended.
2. Masks WILL BE REQUIRED for the Division OEC Refresher, because social distancing cannot be achieved for the exercise. This applies regardless of vaccination status. If it is required for one group, it is required for all. If an OEC Technician refuses to wear a mask during the event they will be asked to leave and not attend the refresher.
3. Since we will be masking when treating patients on the hill masking during the refresher will be good practice.
4. **Get vaccinated** if you can prior to attending.

Related to attendance at the event. If you are sick or have been near someone who is sick within the last 24 hours. Please do not attend. If you begin to feel sick during the event, please notify someone and excuse yourself.

We the Board members of the Northern Division thank each of you for all you do to help support the NSP and your home mountain. Taking the small steps listed above will help us achieve the goal of having a successful conference.

Thank you for your cooperation

Karl Uhlig
Northern Division Director

Patrol Representative Discussion

Northern Division Meeting, September 1, 2021

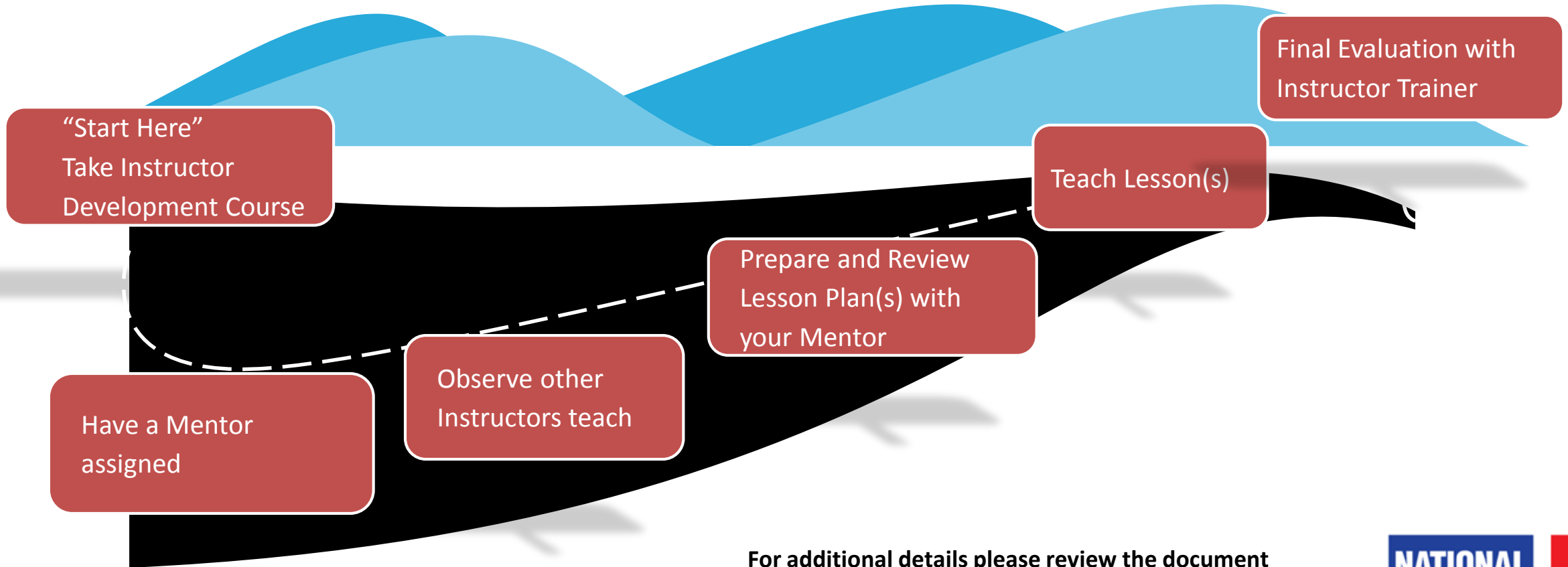
Karl Uhlig, Division Director

Special Note: Related to the Covid-19 Pandemic and the Delta variant. Each patrol representative needs to work with area management and patrol leadership to craft a practical plan that fits your particular area needs. Our division leadership including our medical advisor are willing and ready to help, just ask.

1. Patrol representatives need a reliable board to govern individual patrol activities
 - a. Appoint OET Advisor
 - b. Appoint OEC Advisor
 - c. Appoint Secretary
 - d. Appoint Treasurer
2. Patrol Representative. You as the local Patrol Representative have the responsibility to:
 - a. Be a liaison between your ski area management and your volunteer patrol.
 - b. Make sure that "On Hill" chair evacuation is refreshed in accordance with area management policies.
 - c. Always be thinking of ways to award those who rise above doing only what is required and making significant contributions to your patrol. Colleen Finch is the current Division Awards Advisor and always available to assist.
4. A brief discussion of individual duties, knowing that these duties may vary between positions on individual patrols
5. **OET Advisor.** The advisor needs to oversee the refreshing of existing patrollers transportation skills and oversee adequate candidate training.
 - a. How does the OET advisor accomplish these duties? The simple answer is to rely upon competent OET instructors.
 - b. Make sure an OET refresher course is registered each fall with the National office. This course is designed like the OEC refresher to ensure that regular patrollers are capable of safe transportation practices. Create a check off sheet of sorts to assist. The purpose of OET refreshing is for patrollers to demonstrate transportation skills and learn new techniques under the supervision of the patrol OET advisor.
 - c. Make sure that all OEC candidates are also registered for an **Introduction to Patrolling** class. This is the "on hill" ski and toboggan training portion of becoming an "on the mountain" patroller.
6. **OEC Advisor.** The advisor needs to register two refresher courses annually.
 - a. One refresher is for the instructors who will present stations at the yearly OEC refresher.

- b. One refresher course for the traditional or hybrid OEC refresher.
 - c. The OEC Advisor should reach out to other patrols that are within close proximity and advise that patrol's OEC Advisor of your patrol's refresher dates. By doing so individuals who cannot attend their own refresher will be aware of nearby refresher dates. Also plan to have your refresher dates posted on the Northern Division calendar so other patrollers have another source to locate refreshers if they cannot attend their home patrol's refresher.
 - d. The OEC Advisor will oversee any new OEC candidate course and communicate with the Division OEC advisor early when both the written and practical evaluations will be given to the class. Doing so will give the Division OEC Advisor (John Fradette) an opportunity to identify Instructor Trainers (IT) for both the written and practice candidate evaluations
7. **Secretary.** The secretary duties include keeping minutes from patrol meetings and notifying patrollers of decisions or changes directed by the patrol or area management.
8. **Treasurer.** The treasurer is responsible for keeping track of patrol expenses and submitting tax reporting documents to the Division Treasurer annually shortly after the end of the fiscal year. Note, the Division is in the process of changing our fiscal year to match the National fiscal year which is July1- June 30th.
9. **Registration.** National has shifted the annual registration to the individual patroller. Some patrols chose to take responsibility for and actually register their entire patrol. Either the Secretary or Treasurer or if the patrol has combined these two positions into one need to be available to work with the Division Registration Advisor, Bill Lay when questions arise regarding patrol registrations.

Roadmap to Becoming an Instructor



For additional details please review the document
“Roadmap to becoming an Instructor.”

If you have further questions about becoming an
Instructor, your Region or Division leadership is happy to
help you.





Roadmap To Becoming An NSP Instructor

OVERVIEW

This process establishes a basic flow for an NSP patroller to follow to become an instructor. There is some flexibility with experienced instructors. Consult the Mentor, Instructor Trainer or Region Administrator if you have any questions or concerns. The Instructor of Record for the course must be aware that you are an Instructor-in-training.

PREREQUISITES:

Becoming an Instructor requires several key elements, one of which is time to dedicate to the development of *instructing* and the development of teaching skills. Another is to be an Instructor you must have a very strong concept of the Program requirements as outlined in the most current edition of the Program book. You must be willing to accept criticism and compliments during ongoing evaluations and reviews. The process is performance-dependent *and your levels of achievement dictate the time it takes to become an Instructor.*

Basic Flow

1. *Successfully* complete the *NSP Instructor Development* course.

Two Options – Either the Traditional course or the Hybrid Course

2. Mentor assignment (follow Region/Division Policy)

a. Meet with your mentor

- Discuss expectations, goals, process, game plan, responsibilities, timeline, etc.
- Review paperwork, especially *Instructor Application* and *Instructor Trainee Mentoring Completion Form*
- Review Mentoring manual – *NSP Guide to Mentoring New Instructors*

3. Observe other instructors w/ mentor—debrief

4. Prepare and review lesson plan(s) with mentor

5. Teach lesson(s) – *this is program specific and performance-dependent.*

6. Final *Instructor Trainer* evaluation & approval

7. *Final paperwork completed with program administrator and/or division supervisor (program and Division specific.*

STEP ONE: INSTRUCTOR DEVELOPMENT COURSE

The first step in becoming an instructor in any NSP discipline is to complete the Instructor Development course. This is currently offered in two formats. The traditional format is a one-day or two-day course consisting of academic (didactic) presentations, discussions and practice presentations.

Another option is based upon the *Hybrid* online course available through the NSP.org website. This course consists of eleven chapters that the prospective instructor candidate may take at his/her own pace. Upon completion of this portion of the course, the candidate will be able to print a certificate of completion. This is **NOT** the completion of the Instructor Development Course, only the online portion of the course. The next step is to contact the ID Instructor of Record for the time and place of the second part of the class (face-to-face portion). One of the things to do here is present the "Six-Pack" you prepared, in addition to obtaining the course overview and conducting an in-depth review of Module 10 Administrative Procedures. Your Instructor Development IOR will be able to discuss this with you in more detail.

STEP TWO: YOUR MENTOR

As part of the Instructor Development course you will complete an Instructor Application. This document will then follow the path as determined by the region/Division specific process and a mentor will be assigned to you.

You will be working closely with your mentor throughout this process, so make sure the two of you can work well together. This not only means you have compatible personalities but also that your schedules and communication styles are compatible as well.

Items that need to be covered together include, but are not limited to:

- NSP Guide to Mentoring New Instructors
- General administrative procedures, such as:
 - How to create and register courses
 - How to administer courses
 - How to close courses
- Paperwork
 - Review the Instructor Application and begin completing it. Discuss how the rest of the document will be completed. This is your responsibility, but you'll likely need some guidance from your mentor.
 - Review the Instructor Trainee Mentoring Completion Form and begin completing this as well. Discuss the flow of the process as it appears in this document. Understand who signs what and when. You should be proactive in obtaining these signatures as you progress through the process.
- Track and maintain all of your instructor paperwork and bring this with you to each class you teach. Those who evaluate you may want to review this. Your mentor will want to review it, and all signatures should be obtained as milestones are completed.

- Course Evaluation Form
- QA IT Course Evaluation Form
- Event/Training Release Form
- NSP.org instructor resources - *using the Instructor Development program as an example for resources.*
 - Instructor Development Instructor Manual
 - Instructor Development CE Manual
 - Instructor mentoring form
- Review of the NSP Programs Quality Management Program
- Lesson planning and contingency planning (e.g., “Plan B” should things not go according to your plan)
- Your plan of action, such as:
 - Realistic goals—how much time and energy can you (and your mentor) devote to becoming an instructor; are your schedules compatible?
 - How will you work together? Best modes of communication (phone, email, text, face-to-face, etc.)
 - What kind of learner are you? How can you, as a team, best capitalize upon this?
 - Your “game plan” to becoming an instructor. Keep in mind this is a dynamic process and will likely change as you progress.
 - What are your responsibilities as an instructor candidate?
 - What are your mentor’s responsibilities?
 - What is your timeline? You will likely have to work with your course IOR as he/she will need to schedule you to teach specific classes.

There is much to discuss before moving on to the next step. This may be better achieved with “bite size” pieces and covered over several meetings. When complete, have that part of the mentoring form signed.

STEP THREE: OBSERVE OTHER INSTRUCTORS

Before getting too invested in creating your own lesson plans, observe a lesson or two and debrief them with your mentor. What did they do well? Are there any techniques that were particularly effective with this class that you could emulate? What techniques didn't seem to be very effective? What learning styles did you observe among the students? What methods could you employ to engage this class? What challenges do you see?

Your insights will be valuable as you create your lesson plans.

Experienced teachers and instructors might be able to skip this step.

STEP FOUR: PREPARE AND REVIEW LESSON PLAN(S) WITH YOUR MENTOR

Now that you have a good idea about the students and have given some thought as to what teaching styles might be most effective for this class, you can begin to develop your lesson plan. Use the tools and techniques you learned in your Instructor Development course, such as the “Six-Pack.” Once you have developed your lesson plan, think about what could possibly go wrong and consider ways to deal with these issues. Some of your contingency plans might address things such as: audio-video equipment failures, Wi-Fi/internet problems, teaching assistants showing up late or not at all, uncooperative weather, room changes, etc. Having thought through all of these scenarios will reduce your stress levels dramatically, even if nothing goes wrong.

If you have questions along the way or get “stumped,” confer with your mentor. That’s what he/she is there for and can help you work through it.

Once you have developed your lesson plan, let your mentor review it. It never hurts to have a second set of eyes on it. Once the two of you are satisfied with the lesson plan, practice it a few times to get comfortable with the material and your delivery. If possible, run through it with family, friends or patrollers in the roles of your students.

STEP FIVE: TEACH LESSON(S)

Once you and your mentor have coordinated with the Instructor of Record, it is time to teach your class. Make sure your mentor is there to observe.

It is best to take a few minutes to debrief as soon after your lesson as possible. Tell your mentor how you felt it went. What did you think went particularly well? Did anything take you by surprise or catch you off guard? Were there any issues that you felt you were unable to handle or could have handled better? What would you do differently if you were to do it again? You and your mentor should have a good two-way discussion on your positive takeaways and one or two items (if there were any) that you should work on in the future.

After considering all the input from you and those who observed you, talk to your mentor about an appropriate next step. After you have completed being observed for two lessons, your mentor may recommend continuing on practicing the lessons by teaching another class and incorporating any lessons learned from your debriefings. You may want to teach additional multiple classes to give yourself the opportunity to hone your teaching skills while being observed.

Remember at the end of each observation to have your mentor sign the mentoring checklist.

STEP SIX: FINAL IT EVALUATION

Once you and your mentor feel you are ready, have your mentor coordinate a time with the assigned Instructor Trainer (IT) to observe and evaluate your performance as an instructor. Follow Division Guidelines for the coordination of this step.

This is a particularly important event for you, so make sure you work closely with your mentor. Review your past evaluations and make sure that you build upon your strengths and address any areas for improvement that have been noted in prior evaluations.

The IT, your mentor, and you will debrief the lesson, just like you have done in the past. The only difference here is that the IT will either recommend that you become an Instructor, or he/she will make some suggestions for improvement and ask for an opportunity to evaluate you on another lesson.

At this point ask for the signatures of the mentor and Instructor Trainer and complete the mentoring form.

When the IT is recommending that you become an Instructor, it is time to collect the final signatures and make a final review of your application paperwork—your *Instructor Application* and *Instructor Trainee Mentoring Completion Form*. The Instructor Trainer should take the final paperwork and send it to the Region Administrator or Division Supervisor for approval of you as an instructor (see Region/Division specific policy).

Keep copies of this important paperwork. The Instructor Trainer should sign and send the original (or email a scanned image) of both the mentoring form and Instructor Application to the Region Administrator who will review everything and forward it on to the Division Supervisor who will take one last look at everything and instruct National to update your records by forwarding just the approved Instructor application to National.

You should see a change in your member profile within several weeks. If an approval does not show up check with your Regional Administrator or Division Supervisor for follow up.

CONCLUSION

We hope that your success in becoming an Instructor was filled with learning and shared experiences. Keep in mind that this guide is controlled at the Division level and additional requirements may be added but not removed. If you find that this guide did not prepare you for the outcome that you expected, please let your mentor or Regional Administrator know so it can be clarified or changed.

Northern Division Fall Board Meeting

Agenda

September 26, 2021

Location: Fairmont Hot Springs Resort 8:00 am.

Zoom connection available.

8:00 Introduction— Welcome and Opening Remarks: Karl Uhlig.

8:15 Division Director's Report: Karl Uhlig

1. Introduction Division Medical Advisor (Dr. Mike Jasumback, MD).
2. National happenings, quick review of the past several months.
 - i. Chris Castilian, new CEO
 - ii. NSP National office turnover.
 - iii. Outdoor Risk Management (ORM) Mark Patrozzi.
 - iv. Youth Protection training.
 - v. National DEI taskforce.
 - vi. This election cycle, candidate forums, By Law change language.
3. Senior: For those only completing one module or needing a re-do, what should be the policy on how long they have to finish without additional fees? If fees are appropriate what should those fees be? Marlow/Fradette working on this.
4. Division events guidance manual. Marlow/Trevor working on this.
5. Division Communications. Chain of Command.
6. Polaris Articles, articles due April 1st, August 1st, (or bump up to July 15th) November 1st, for publication on the 10th of the month.
7. OEC,OET, Mtr, Avi instructor continuing education requirements.
8. Waiving Division Dues for Young Adult Patrollers (Joe Asher).
9. What to do with Division investment earnings. Proposal from Spring 2021 E-Board meeting is to use 50% of previous year earnings to subsidize this year's program activities.
10. Patrols who file tax documents late with Division treasurer are subject to any costs incurred as a result of being late. Treasurer will set date tax documents are due.
11. D&O insurance discussion. National Board does have D&O insurance. It does not cover Division or individual patrol boards. Other Divisions have a mixed bag from nothing to coverage, to select coverage with a bond.
12. Region 1 Supervisor opening. Rusty will remain until a new Supervisor is in place.
13. New Division Logo designs. Mike Marlow, Trevor Motley.

9:00 Program Advisor Reports

Advisors, please give a brief summary on the 2020-2021 season and what you anticipate happening for the coming 2021-2022 season. Please be prepared to discuss a draft budget amount. Discussions today should summarize any written reports.

a. Director's Report	Karl Uhlig
b. Assistant Director's Report	Dan Schaefer
c. Administrative Assistant	Trevor Motley
d. Treasurer, Investment account	Jeannette Amrine
e. Region I Director	Rusty Wells
f. Region II Director	Ron Wiggins
g. Alumni Advisor	Bruce Amrine
h. Avalanche Supervisor	Steve Porcella
i. Awards Supervisor	Colleen Finch
j. Critical Stress Advisor	John Larson
k. Historian	Steve Thompson
l. Instructor Development Supervisor	Jeff Motley
m. Legal	Brent Brooks
n. Medical	Dr. Mike Jasumback
o. MTR Supervisor	Troy Walker
p. Nordic Supervisor	Dan'I Moore
q. OEC Program Supervisor	John Fradette
r. OEC Assistant Supervisor	Mel Carnahan
s. OET Program Supervisor	Mike Marlow
t. OET Assistant Supervisor	Ron Wiggins
u. OET Assistant Supervisor	Brian Beattie
v. Polaris	Mike Marlow
w. Registration Coordinator	Bill Lay
x. Young Adult Program Supervisor	Vicki Motley
y. Website Coordinator	Justin Data
z. Women's Advisor	Katherine Weber

1. Budget Approval
2. 2022 Senior; Training Events and Evaluation, Mike Marlow and John Fradette.
3. WTO
4. Recruitment Committee report. Katherine Weber, Vicki Motley, Jeannette Amrine, Jayson O'Neill, Trevor Motley.
5. 2022 Covid-19 precautions and discussions by Dr. Jausmback, Dan Schaefer, John Fradette.
6. Any New Business?

Your agenda items here????

N. Division eBoard Meeting | DRAFT MINUTES

Bighorn Resort, Billings

- *Action Items Are in Red Italics*

- Attendance

- (*In Person*) John Fradette, Dan Schaefer, Brent Brooks, Jeff Motley, Vicki Motley, Katherine Webber, Colleen Finch, Ron Wiggins, Rusty Wells, Bill Lay, Troy Walker, Trevor Motley, Karl Uhlig, Bruce Amrine, Jeanette Amrine, Chuck Allen, Steve Thompson, Mike Marlow, Joe Asher (non-board member), Dan'l Moore

- Meeting Called to Order 7:15pm Friday, May 7, 2021

- Division Director Report

- Introductions & Updating eBoard Contact Info
- Discussion on new Assistant OET Supervisor - Brian Beattie
 - Discussed keeping OET Assistant budget under general OET Budget
- Add Mel Carnahan to eBoard list
- Discussion on included Division Director's update
 - Use of social media & NSP logo needs to be reviewed by all, new National policy in the works
 - ***Proposal: Take certain amount of annual earnings off of the Edward Jones investment account beginning when account reaches \$200,000 to reinvest into events to help build participation within the ranks.***
 - Discussion: **D. Schaefer** - How will we decide on where the "education funds" will be spent? **Karl** - The vision would be to make a yearly decision on how

Saturday, June 27, 2020

those funds will be used. **Dan'I** - Liked the idea, thinks it will take two years to hit 200k. **Katherine** - Why 200k number? **Bruce** - Thinks it's a great idea, the eBoard could have a discussion between the disciplines to decide who should receive what amounts of the dividend funds. Why should we wait to make this move? Why not start now, let's start paying it forward. **Schaefer** - Tax obligations on non-profit earnings? **Fradette** - Likes "goal of season" vision about deciding on where this rolling education funding should be earmarked. **Karl** - Believes after we have buy in from patrol reps on idea, but the eBoard should make the decision on where money should be spent. **Jeff** - If we don't spend all of the earnings and we reinvest part of the earnings we can continue to grow the investment which will continue to grow the investment potential. I believe the eBoard should determine where the funds go, since the eBoard sets the budget. **Schaefer** - Would the eBoard also set the goals for where we want to go for the coming year and bring it back to the entire board? **Marlow** - Believes it's a good idea, but he doesn't think we should ever offer programs for \$0.00 because patrollers need to have buy in to the program they're registering for. Believes a sub-committee should be formed to see what will work. **Karl** - I believe the eBoard can act as a sub-committee, and we could hash out what to do. **Dan'I** - Ideas: sponsoring a team of ND patrollers to go to Powderfall. **Brent** - Point about sub-committee, bylaws state Art 8 Sec 4.

- **Dan** - I move that from this point forward we will use 50% of the earnings from the previous fiscal year on the investment account to subsidies programs, as determined by the executive board. **Jeff** - seconds.

- Discussion: **Bruce** - I don't think we should walk away from the fact that people need to have skin in the game.
- Motion passes unanimously.
- Please complete the Youth Protection training. eBoard all need to take the training course and need to re-certify every three years. Please send your certification to Vicki. Board members need to have certification by Fall meeting, Vicki to send email.
- Discussion about moving FrostFire Ski Patrol to an Inactive Patrol with NSP.

Saturday, June 27, 2020

- Discussion about assessing a fine for patrols who are late on their tax documents, which causes the division to incur additional fees will be passed along to the patrols who cause the additional fee.
- **Schaefer Moved:** Authorize the Division Treasurer to bill patrols who are late on their tax documents any additional fee that is incurred. **Marlow** seconded.
- **Colleen moved** to change the Mark Behan nomination process; to include past recipients. Vicki seconded.
 - Discussion ensued that National Appointments are similarly made and that by making this change it doesn't make the award any less prestigious.
 - Motion passes unanimously
- Directors & Officers Insurance - Karl wants the board to consider having a presentation and discussion on D&O Insurance at the Division Meeting, Karl would also like to earmark \$3,000 in the budget for this expenditure. Brent will look into the National Legal Committee's perspective on D&O coverage. Karl will connect Brent w/ P. Strauss to discuss further and prepare for discussion in September.
- Weir Family Tragedy - **Jeff moved** to donate \$1,000 to the fund. **Bruce** seconded. Motion Passed Unanimously
- Marlow moved to approve Division minutes from September. Thompson seconded. Motion Passed Unanimously
- Ron Wiggins presentation to Mike Marlow for help over the years in his role as an Assistant OET Supervisor.
- Meeting Adjourned for the evening 9:23pm

- Attendance
 - [\(In Person\)](#) John Fradette, Dan Schaefer, Brent Brooks, Jeff Motley, Vicki Motley, Katherine Webber, Colleen Finch, Ron Wiggins, Rusty Wells, Bill Lay, Troy Walker, Trevor Motley, Karl Uhlig, Bruce Amrine, Jeanette Amrine, Chuck Allen, Steve Thompson, Mike Marlow, Joe Asher (non-board member), Dan'l Moore
 - [\(Zoom\)](#) Steve Porcella,
- Meeting Called to Order 8:03 am Saturday, May 8, 2021
- Program & Supervisor Reports
 - Chuck Allen - National Medical Advisor — NSP is an Education organization, areas cover everything else OEC 6 Chapter 3 has a section on this. Purple Merit Star is being re-worked to level the field. COVID update, committees met and the biggest take away is that we need to encourage vaccination age 70-85 is 50% mortality rate. Encouraging bike patrols to remain vigilant. **Karl** - what is the COVID task force recommending for the upcoming season? Chuck - Stay tuned for more information. **Karl** - What should we recommend for our Fall meeting? **Chuck** - What is everyone comfortable with? What are the local guidelines? I would suggest vaccination or negative test within 72 hours. Remember people are mask/mandate fatigued, and its important to remember the meeting isn't mandatory.
 - Dan Schaefer - Summary of written report. Mental health needs to be on the forefront of what we transition into in the COVID world. Our obligation is to be leaders and take care of our staff, and we need to take the lead and be prepared for mental health discussions. (See Ski Patrol Magazine Fall 2019 for more information about Mental Health).
 - Trevor Motley - Summary of written report.
 - Jeanette Amrine - Summary of written report. Discussion on our tax increase. Swag budget is \$300 (Trevor & Mike) As of 4/72 - Investment Account \$173,552

Saturday, June 27, 2020

Checking \$. At the end of the September meeting we need to devise a better system on how to fill out expense voucher starting before the last minute when you want to leave. Discussion on next steps for reimbursement. (Trevor to email Karl with 2 options, electronic or need now)

- Rusty Wells - Summary of written report. Turner Mtn possibility of coming on as an NSP Patrol. Blacktail Mtn is very interested in becoming NSP Pro & Volunteer. Budget the same. Rusty is looking to step down from Region 1 Director, at September Meeting.
- Ron Wiggins - Talked with Terry Peak, minimal interest. Every other Region 2 Mountain is doing well and membership is increasing. Antelope Butte is growing and summer season is going to be in full swing, they're looking to add Bike Patrol. Sleeping Giant was bought by individual, and their patrol is growing. Casper did a fantastic job this year, they ran a great OEC & OET course this year. Budget to remain the same.
- Bruce Amrine - Alumni in ND is currently at 119 paid for this season. Received \$970 from National dues share. People need to register with National online to become an Alumni member, make sure that people enter their information with a local patrol so that they still receive updates. Alumni winter activity is on the books for late February in Whitefish, attendance is approximately 40 people. Bruce want's the Alumni to be funded from what the Alumni dues bring in to the general fund. Keep budget at \$1,400. Look into sending Alumni documents (Polaris, Event Notices, etc.) via USPS.
- Steve Porcella - Summary of written report, budget can remain the same. Plan to continue with Avy classes again this season. Thought to look into Avy/MTR combo class.
- Colleen Finch - Run all Hall of Fame nominations through Colleen to get a feel if they will qualify and to get advice on how to lay out the application. National is talking about developing a "Critical Care Award," discussion on creating a new merit star. Budget to remain the same. Possibility of awards mini-session at Division Meeting.
- Steve Thompson - Has talked with the new National Historian, has a 30 minute history film to share at Division Meeting in the Fall. Steve has a couple of leads on

Saturday, June 27, 2020

cargo trailers, so that everyone can see. Going to subscribe to Skiing History magazine. Steve needs help locating three books; National Ski Patrol Samaritan's of the Snow, Adventures in Skiing, The Life of Adventure and Enterprise. PLEASE get Steve the history of your ski patrol, Flathead Nordic is one of the only patrols that has come through on that request. Budget to remain the same.

- Jeff Motley - Summary of attached report. Budget to stay the same. ID Courses are being completed via Zoom, large group to 1 on 1 courses. Budget to remain the same.
- Brent Brooks - Summary of attached report. Budget to remain the same.
- Troy Walker - Summary of attached report. IMD (Pocatello) looking at Level 1/2 this coming season. Proposing to keep budget the same, needs to be flexible due to evolving COVID situation. Discussing options about where course will be held and what permitting requirements will be necessary.
- John Fradette - Summary of attached report. Go pull the current versions of the Instructor Tool Kit because changes have been made. NICA (bike group) contacted NSP to put on OFC classes for their coaches. Going to discuss with this group about forming a Bike Patrol and certifying them in OEC so that they can be self-sufficient. Budget to remain the same
- Mike Marlow - 8 OET Classes, summary of attached report. New OET Assistant will be Brian Beattie from Huff Hills. Ordering a new Division toboggan for Region 2. Working on a National redo of the OET manual to clean it up and have better pictures. New website training videos are in the works. Winter Tip Off looking to rebrand, please submit any new ideas to Mike. Powderfall is this upcoming April in Breckenridge, CO - Beaver Run Resort (second week in April). Add \$500 for assistant OET Travel.
- Polaris - Budget to remain the same.
- Bill Lay - Summary of attached report. Budget to remain the same.
- Vicki Motley - Summary of attached report. Virtual avalanche class for Young Adult Patrollers, good turn out. If you have Young Adult's in your patrol please let Vicki know. There are typically YA sessions at Powderfall, and scholarships are typically

Saturday, June 27, 2020

available. \$500.00 scholarships (2) from the Division are available please encourage them to apply. Budget to remain the same.

- Katherine Weber - Still working on putting numbers together, 66% of patrols are responding back to her. Average women per patrol 25% in the Northern Division. Recruitment committee to meet to begin achieving goals on recruitment plan to be in place in August (Katherine, Jeanette, Vicki). If you have new women patrollers joining encourage them to wait to purchase new women's specific uniform next year. Have female patrollers join the NSP Women's page. Budget to be placed at \$500
- Dan'l Moore - Division wide, slow winter due to COVID. Nationally there's a lot happening with Nordic/Backcountry, Division Supervisors are meeting monthly via Zoom. Currently re-working chapter 18 of Ski Patrollers manual for Nordic/BC. Working to define what Nordic program is and isn't, and what Backcountry is and isn't. Rewriting/developing a Nordic Instructor manual. Budget to stay the same unless there is a meeting at Powderfall in the Spring.
- Division Meeting
 - Bucks T4 Big Sky — September 17-19
 - Promote new people attending
 - COVID Protocols — Discussion was held, follow recommended state and local protocols, vaccination highly encouraged, Zoom will be an option. (Communicate w/ Bucks about their guidelines). Buffet style vs plated meals depends on Bucks T4
 - Cost - \$110.00
 - Guest speaker - National Women's Advisor, Peter Strauss GDSP
 - Alumni free entrance to banquet. Offering 10 Meeting Scholarships, 50%off for New Patrollers
 - Mini Sessions - Awards & History, MTR, OET Dry-land {OEC ICE/ID Overview 8-9am}

Saturday, June 27, 2020

- Golf - Friday, Mini-Sessions Saturday AM, OEC Saturday PM, Business Meeting Sunday
- Directions for reimbursement at Division meeting. Have one-pager in the packet.
- T-Shirt order & Event Registration to come out in Mid-July (10 scholarships, first come first serve, 50% off for first time attendees 2 per patrol)
- E-Commerce on Division website — ability to pay for division events via CC
- Senior 2021/2022
 - 24 Participants (First slots to previous candidates)
 - OEC Clinic - February 11-13 (Showdown)
 - Sr. Evaluation - March 19-20 (Lost Trail)
 - WTO - January 22-23 (Antelope Butte)
 - No charge for people who have already paid. If new Senior candidates are added, \$250.00 per candidate.
- Senior Requirements, discussion at the Division Meeting
- Northern Division Facebook — Not at this time.
- Meeting Adjourned 1:12pm

Minutes Approved:

Division Director

Date

Proposed By-Laws change approved by Board of Directors, NSPS, Inc, June 16, 2021
Version June 2, 2021 – Seconded by Governance
Proposed ballot language

Changes to our Bylaws that relate to member voting are required to be passed by a vote of the membership. A National Task Force was established to solicit input from the membership regarding this change in status for Mountain and Bike Hosts. The proposed Bylaws changes are recommended and approved by the Division Directors, Nominating Committee, Bylaws Oversight Committee, Governance Committee, and the Board of Directors. Below is a summary of the comments received both pro and con.

**Shall Section 2.2(a) and Section 2.2(b) of the Bylaws of the National Ski Patrol System
Incorporated be amended as follows?**

{ Below are the specific changes to the Bylaws: Added words below are highlighted in **bold**. Deleted words have a ~~strikethrough~~. }

Article II Membership

Bylaws, Section 2.2(a)

Traditional Member shall pass the required training or obtain the required certification as established by the Board of Directors of the NSP, be current in payment of all dues or other charges and be an active member in good standing with the NSP and an NSP affiliated Alpine, Nordic/Backcountry or Other Specialized Patrol. A Traditional Member shall also include Physician Partners, **Mountain Hosts and Bike Hosts**, any former Traditional Member who is currently registered with the NSP as an Alumni Member, or any Candidate who is currently registered and in good standing with the NSP and is in the process of completing his or her training to obtain the status of a Traditional Member.

Bylaws Section 2.2(b)

Associate shall have passed the required training or obtained the required certification as established by the Board of Directors of the NSP, be current in payment of all dues or other charges, be active and in good standing with the NSP but is not a member of an affiliated Alpine, Nordic/Backcountry or Other Specialized Patrol nor has declared an intent as a candidate to train to become a Traditional Member. The category of Associate includes anyone who is not classified as a Traditional Member under the Bylaws and the current Policies and Procedures of this organization and includes but is not limited to, ~~Mt Hosts~~, Associates and others who are not Traditional Members.

[] A **Yes** vote indicates that Host members should be extended all the rights and privileges of Traditional membership, which includes voting.

[] A **No** vote retains the status quo where Host members remain Associate members and do not have a vote.

Comments in Support

- Classifying Hosts as traditional members is fair as Hosts pay the same national dues as traditional members (patrollers, physician partners, candidates) and should also be eligible for NSP recognitions that are applicable to Hosts performing typical Host duties, alone or alongside

Patrollers. We should make all members feel included, that they have an equal voice, and can contribute to the NSP and skiing/snow sports public.

- The Mountain Host Program has been a part of the NSP for many years and is valued greatly by our industry partners. Hosts very often work side by side with Patrollers, doing slightly different tasks. NSP area partners increasingly see Host members as a part of the overall “Patrol Department” focused on safety, care and enhancing the guest experience.
- Hosts provide a valuable talent pool for recruiting new patrollers. Some service areas are reducing their volunteer patrol membership but are increasing their use of Hosts. Finally, transitioning to Host status is a way for patrollers to remain active and serving the skiing public prior to moving to Alumni.

Comments in Opposition

- The standard for voting privileges should be commensurate with the level of training required rather than merely paying the price to be an NSP member. Most Host members are only Outdoor First Care (OFC) certified and never obtain Outdoor Emergency Care Program (OEC) credentials. Giving the right to vote to someone who is not OEC certified will diminish the achievement of those who have.
- It is premature to make Hosts traditional voting members until the evolution of the position within the organization has been more solidified. Hosts, and their role varies greatly. For example, at some resorts Hosts work side by side with OEC patrollers at accidents (leveraging their OFC skills), while at others their medical training is not utilized.
- Giving Hosts the same voting privileges as traditional members could change the nature of NSP. The organization may begin a shift from one of being focused on mountain and guest safety toward something else. If the makeup of the NSP leans toward Hosts, new Board members could focus organizational agenda items toward issues specific to Hosts more than traditional patrollers.

End of Document.

Amendments to Northern Division (ND) NSP Bylaws as Proposed by the Northern Division Executive Committee To be Considered by the ND Board of Directors at Its Annual 2021 Meeting

Article IX, Section 1 (d) allowing for electronic annual meetings. This proposed amendment reads as follows:

d. Meetings may be held physically at an agreed upon day, time and location, or, electronically including but not limited to by phone or video conferencing technology.

Article IX, Section 1 (f) allowing for Special Board meetings to also be conducted electronically or by phone reads as follows:

f A Special Board Meeting may be held physically at an agreed upon day, time and location, or, electronically including but not limited to by phone or video conferencing technology.

Article VIII, Section 14 (new section) provides that dissolved, disbanded, non-functional ND patrol's assets revert to the ND and used as directed by the Executive Committee. The proposed new section 14 of Article VIII reads as follows:

If a member patrol of the Northern Division dissolves, disbands or fails to effectively perform the mission of the NSPS, the assets of such patrol shall revert to the Northern Division for inclusion in the Division finances and assets as determined by the Executive Committee.

Assistant Division Directors Report - Dan Schaefer

Hello Northern Division,

What a year of fun! We all were able to have the experience of what a Pandemic is like! Very exciting! Most of us forgot about the fact that of how devastating the opioid problem has been to individuals and families in the United States. I know WTH Dan... Point is we shifted gears and now we are in the middle of that same Opioid problem, aftermath of this pandemic, and the ignored mental health crisis. We continue to see in the most areas, addiction treatment providers are still largely under-funded across the nation and lack the full continuum of care to properly treat individuals with this chronic, relapsing condition. That is effecting most all of us in some way.

As Division leaders we need to continually be looking to help our patrols be prepared to deal with what is to come with our volunteer responders. Patrollers are dealing with the extra stress without a question. We are still doing it with more challenges. (It is like a senior Scenario on every call!) As most are aware, 2020 was an immensely difficult year for many people, particularly first responders, we all were on the frontlines some more than others but still exposed to the devastation caused by the COVID-19 pandemic, and stress from risking exposure to the disease. Each time we responded we took a risk. So acted tough but it affected all of us. Then after all that responding to crisis, we lost our ability to be normal and relax with nearly a year of isolation. Studies and surveys in EMS are showing that first responders are experiencing unprecedented levels of stress and trauma. And, unfortunately, we as NSP providers are not able or don't have the tools to deal with these extreme emotions in a healthy way. We typically have beer as it fixes stuff.

We as a group need to take care of each other and it starts with ourselves. I believe that all of us as first responders have in common; "death by 1000 cuts" little here, little there and it heals. We are tough, don't need help. So we are more focused on helping others rather than taking care of ourselves. So as we work to end this pandemic, we need to take care of our patrollers and make sure we are taking care of ourselves. If we don't help each other around us, how are we going to care for our patients when we quit or burn out or worse yet break ourselves and lose the battles? As providers we have to be healthy physically and mentally. If we aren't, we cannot effectively help those they are serving.

We watched the Great Falls Patrol suffer the loss of a member of their family. They seemed to handle it well but now without scars I am sure. I think the Northern Division handled this well by offering help and providing what we could. Maybe we could learn from this. I also believe it still has to happen at the local level but could we have done more? Don't know.

My budget can remain the same.

Administrative Assistant Report - Trevor Motley

The Spring Executive Board meeting was held at the Bighorn Resort in Billings, this venue was easy to use and had plenty of amenities, I would recommend that if the eBoard meets closer to the East in the future that we utilize this venue again.

This past Summer when faced with lodging issues with Bucks T-4 for the annual Division Meeting alternate venues were researched. The following are venues that may have potential for future meeting sites; Fairmont Hot Springs - Anaconda, Huntley Lodge at Big Sky Resort - Big Sky, The Copper King Hotel - Butte, Chico Hot Springs - Pray, Bighorn Resort - Billings, Best Western Plus Grantree - Bozeman. Fairmont Hot Springs was more than accommodating for the 2021 Division Meeting, boasts a larger turnout than in prior years, and is similarly priced to our conference package at Bucks T-4. I believe that receiving requests for proposal on our venues needs to continue in the future so that we are ensured a competitive rate. A new incorporation to Division Meeting this year is an event itinerary and conference style name badges that match our unofficial 2021 meeting theme of Hawaiian. On future event registration pages it would be helpful for event planning purposes to have a more robust form that includes dietary preference options.

I request the budget to remain the same for the Administrative Assistant at **\$750.00**.

Treasurers Report - Jeannette Amrine

- 1) This year we paid JCCS, \$1790.00 for 2020 taxes.

Looking back: In 2017 – paid \$1390, In 2018 – paid \$1475, In 2019 – paid \$1500, In 2020 – paid \$1595

Discussion on why this year is more..... and KUDOS to the patrol treasurers!!

- 2) Karl & Jeannette are set up to be Authorized Signatory on our First Security Bank account.

Discussion on whether we want any more than 2 people

- 3) Checking balance as of 8/27/2021 is \$78,911.81.

Edward Jones balance as of 8/27/2021 is \$179,152.51.

- 4) In the 2019-2020 year we had 95 alumni for \$950 and \$70 for Associates.

2020-2021 - we had 97 alumni for \$970.

Deposit August 2021 was \$920

- 5) As you probably know, we are adding the option for Electronic payments

- 6) My budget is the same ...

Respectfully submitted - Jeannette Amrine

SEE ATTACHED PROPOSED DIVISION BUDGET ON FOLLOWING PAGE

Northern Division
2020-2021 Budget

		2020-21	2020-21	2020-21	2020-21	2021-2022	
		Approved	Actual	InKind	Total	Proposed	
		Budget	Recorded			Budget	Notes
Income:							
Avalanche			\$0.00		\$0.00		
Cascade 350 Training			\$0.00		\$0.00		
Division Meeting Fees			\$0.00		\$0.00		
Division Meeting Fund Raiser			\$0.00		\$0.00		
Dues, Alumni			\$970.00		\$970.00		
Dues, Associate			\$0.00		\$0.00		
Dues, Membership			\$25,710.00		\$25,710.00		
Interest			\$6.77		\$6.77		
Instructor Development			\$0.00		\$0.00		
MTR			\$0.00		\$0.00		
Senior Clinic			\$0.00		\$0.00		
Winter Tip Off			\$0.00		\$0.00		
Miscellaneous**			\$63.51		\$63.51		amazon smile
TOTAL:			\$26,750.28	\$0.00	\$26,750.28		
Expenses:							
Programs							
Avalanche	Steve Porcella	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,250.00	
Instructor Development	Jeff Motley	\$750.00	\$220.95	\$145.03	\$365.98	\$750.00	
Mountain Travel (MTR)	Troy Walker / Alice For	\$1,500.00	\$672.61	\$325.80	\$998.41	\$1,500.00	
OEC	John Fradette	\$3,500.00	\$493.08	\$0.00	\$493.08	\$3,500.00	
OET	Michael Marlow	\$4,000.00	\$1,953.06	\$0.00	\$1,953.06	\$4,500.00	
Senior	Michael Marlow	\$11,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	Program not completed
Winter Tip Off	Michael Marlow	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
Sub Total		\$32,000.00	\$3,339.70	\$470.83	\$3,810.53		
Supervisors							
Division Director	Karl Uhlig	\$3,000.00	\$350.00	\$78.61	\$428.61	\$3,000.00	
Assist Division Director	Dan Schaefer	\$1,500.00	\$532.00	\$388.00	\$920.00	\$1,500.00	
Admin Assistant	Trevor Motley	\$750.00	\$107.79	\$70.53	\$178.32	\$750.00	
Alumni Advisor	Bruce Amrine	\$1,400.00	\$186.36	\$0.00	\$186.36	\$1,400.00	
Awards	Colleen Finch	\$1,700.00	\$814.82	\$0.00	\$814.82	\$1,700.00	
CISM Advisor	John Larson	\$200.00	\$0.00	\$0.00	\$0.00		
Division Meeting	Michael Marlow	\$7,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
Division OEC Refresher	John Fradette	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	
Division Swag Budget	N/A	\$300.00	\$0.00	\$0.00	\$0.00		new account
Historian	Steve Thompson	\$500.00	\$392.72	\$0.00	\$392.72	\$500.00	
Legal	Brent Brooks	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	
Medical Advisor	Michael Jasumback	\$1,500.00	\$0.00	\$0.00	\$0.00		
Nordic Supervisor	Dan'l Moore	\$2,000.00	\$477.52	\$0.00	\$477.52	\$2,000.00	
Polaris	Oakland Creative	\$750.00	\$1,295.00	\$0.00	\$1,295.00	\$750.00	
Region 1 Director	Rusty Wells	\$2,000.00	\$209.60	\$0.00	\$209.60	\$2,000.00	
Region 2 Director	Ron Wiggins	\$1,500.00	\$201.52	\$0.00	\$201.52	\$1,500.00	
Registration Coordinator	Bill Lay	\$550.00	\$340.00	\$185.92	\$525.92	\$550.00	
Spring Meeting		\$1,000.00	\$1,570.38	\$0.00	\$1,570.38		
Website Coordinator	Justin Data	\$400.00	\$214.80	\$0.00	\$214.80	\$400.00	Include Zoom/E-Commerce Account
Women's Program Advisor	Katherine Weber	\$800.00	\$257.74	\$0.00	\$257.74	\$500.00	
Young Adult Program Supervisor	Vicki Motley	\$1,500.00	\$720.95	\$145.03	\$865.98	\$1,500.00	
Treasurer	Jeannette Amrine	\$2,500.00	\$2,086.36	\$0.00	\$2,086.36	\$2,500.00	
Sub Total		\$35,600.00	\$9,757.56	\$868.09	\$10,625.65	\$35,300.00	
Total Expense		\$67,600.00	\$13,097.26	\$1,338.92	\$14,436.18	\$35,300.00	
Total Income		\$0.00	\$26,750.28		\$26,750.28	\$0.00	
Surplus/(Deficit)		(\$67,600.00)	\$13,653.02	(\$1,338.92)	\$12,314.10	-\$35,300.00	

Alumni Supervisor Report - Bruce Amrine

Avalanche Supervisor Report - Steve Porcella

First, a big thanks to everyone for refreshing, holding a class or mentoring avalanche education this last season. For next winter, I hope that we can get an Avalanche Level 1 done at Lost Trail, at Snowbowl, and via the Flathead NBP. Anything I can do to help that happen - let me know. I also hope to promote an Avalanche Level II course hosted by Lost Trail for the 2022-2023 season.

Here is an update on several NSP Avalanche efforts:

All NSP Avalanche Instructors must take an AIM roll-out clinic from the Division Supervisor prior to using the new Avalanche Instructor Manual (AIM). I am looking into what this entails, what is required, etc... and I will let instructors know. This new AIM manual is currently available from the avalanche instructor resources on the NSP website. As a reminder, if you are having trouble accessing avalanche instructor resources, please let me know.

Here is the schedule for resumption of ISSW and the National Avalanche School:

NAS: Fall of 2022, Location TBD.

ISSW: Fall 2023, Bend OR.

National is finalizing a draft version of an Avalanche Search and Rescue QUICK GUIDE. This is a concise operational guide with forms and documentation that will be a good resource for locations that deal with Avalanche conditions. Several other projects in various forms of completion are; a Back Country safety guide, final revisions of the AIM, and attempts to regain normalcy in regards to National support of Avalanche education and training.

Awards Supervisor Report - Colleen Finch

1. All members of the Division Awards Review Board, National Judges and Division National Appointment Review Board were appointed for the 2021 term by Division Director, Karl Uhlig.
 - a. Division Award Review Board: Mike Best (Chair), Don Paul, Norm Ando, Christy Lohof, Christine Lustik.
 - b. National Judges: Kurt Weinberg, Steve Thompson, and Bridgett Paddock.
 - c. National Appointment Review Board: Chris Quinn (Chair), Vicki Motley, Alice Ford, and Keith Talley.
2. All Outstanding Patrol and Patroller nominations were due April 15. There are some very beautifully written nominations in this bunch. Thank you to all of those who took the time to write these up! Now you must wait until September to see the winners.
3. The next Award's due date is **June 15th for all National Awards**. These include Merit Stars, Patroller's Cross, Distinguished and Meritorious Service Awards, Hall of Fame, and National Appointment nominations.
4. Finally, the due date is **July 15th for all Division Awards**: Mark Behan Outstanding Instructor Award, the Dwight Chambers Rising Star Award, the Dr. Warren Bowman Outstanding OEC Instructor Award, and Northern Division Patriot Star Awards.

- a. These forms can be found on the Northern Division website, under Patroller Resources => Awards.
 - b. I would like to propose a small change to the Mark Behan nomination criteria, which would allow past recipients of this award to submit a nomination.
5. The National Awards Committee has been meeting monthly via Zoom. The following are the key takeaways from these meetings:
- a. There is currently an RFA being drafted to initiate a National Patriot Star Award. It would be almost identical to our current Northern Division Patriot Star. If this National Award is initiated, there will be no need to duplicate this award at the Division level.
 - b. Medical Merit Stars (Purple, Blue, Yellow) – At the National level there has been discussion regarding Medical Merit Stars - specifically Purple Merit Stars, due to the lack of uniformity as well as the lack of understanding of the qualifications. It has been proposed, with discussion from the National Medical Committee, to have all Medical Merit Stars be approved by the Division Medical Advisor prior to moving the nominations on to National. This is to ensure the nomination involves a true “life-saving” event. In addition, the National Awards Advisor has compiled a comprehensive Power Point re. Merit Stars that I can post on the Northern Division website, once the final edit is complete.
 - c. There is talk of creating a “Critical Care Award”, either as a new Merit Star or a certificate. This would be similar to what the Central Division currently has. There is still much discussion that needs to happen here, but the goal is to recognize those who have used OEC skills in an accident which required critical care but does not fall under the Purple Merit Star criteria. This is a slippery slope, and it will be interesting to see what comes from these discussions.
6. I would like to recommend that the fiscal 2021-22 awards budget remain at \$1700.

Critical Stress Supervisor Report - John Larson

Historian Report - Steve Thompson

Included – Next Page

Instructor Development Supervisor Report - Jeff Motley

Goal: Increase the number of instructors within the Northern Division to share the load and interject new fresh ideas, methods and energy into all programs and patrols.

This year saw several ID Courses with on line teaching events that were very successful from large classes to single candidate classes with all aspects of the ID course on line or via zoom the process has become easy to get completed in a timely manor moving potential instructors forward into the mentoring phase and on to instructor certification.

I feel that the budget amount for 2021/2022 should be \$750.00 and \$00.00 Division course fee.

Legal Report - Brent Brooks

Introduction/Brief History of NSP National Legal Committee

It has been a privilege to serve the National Ski Patrol (NSP), Northern Division Director Karl Uhlig, Northern Division Board of Directors, fellow advisors and patrollers during the past several years. In late 2007/early 2008 the NSP National Legal Committee (NLC) under the guidance of Bob Scarlett, then National Legal Advisor, was requested by then NSP National Chairman Terry LaLiberte and then NSP Executive Director Tim White, to re-invigorate the NLC and provide a more active role of the NLC within the NSP organization .

The NLC is composed of several NSP Patroller-attorneys from across the country that are seasoned, thoughtful and genuinely interested in promoting the mission of the NSP and advising The Chairman, National Board of Directors and individual patrollers on issues relevant to NSP membership.

NLC Leadership

Chuck Lollar, Southern Division Legal Advisor and long time member of the NSP NLC is the new NLC Chair as of early 2019. This position is appointed by the NSP Board of Directors and attends all NSP Board meetings.

NLC Members Are Division Legal Advisors

Alison Carter-Alaska	Christina Saunders-Rocky Mountain
John Nelson-Pacific Northwest	David Schwartz-Central
Josh Masur-Far West	Bill Cline-Eastern
Scott Eskelson-Intermountain	Bill Brazil-Southern
Brent Brooks-Northern	

Activities of Northern Division Legal Advisor

Selected Topics/Issues

1. Monthly NLC conference calls on the following topics:
 - a) Member of NLC Use of Money subcommittee (Bob Scarlett, Scott Eskelson, Brent Brooks) revising current NSP memorandum: Use of Patrol Monies. Recommended changes submitted to NLC Chair Chuck Lollar and is currently under review.

- b) Member of Bylaws Oversight Committee created in 2005. This small committee is a sub-committee of the Governance Committee authorized by Section 5.3 of the NSP Bylaws. Assignment is to review all governance matters that affect the Bylaws and make periodic reports to Governance Committee and special authority to report directly to the NSP Board of Directors. Current Oversight committee work: review of bylaw traditional membership categories: Alpine, Nordic, Physician Partners, Alumni, Candidate.
- c) NLC Study/review of Chapter 13 , National Policies and Procedures Manual: Youth Protection: Training and Reporting Guidelines. The purpose is to minimize risk of abuse of youths participating in NSP sanctioned courses or events. Attached is a memo labeled Appendix A which I did for the Northern Division based on questions from the ND YAP Director Vicki Motely who had excellent questions. Feel free to contact me with any questions on this memo.
- d) I was tasked by the NLC to do a memo on whether or not patrollers were considered “frontline” Tier One A healthcare workers entitled to vaccination priority. My conclusion was yes using several federal government publications. The variation across the country on this issue as it became a high priority topic in December was inexplicable. Many NSP patrollers were fully vaccinated by January or February yet others were not until recently when the general population of 18-64 became eligible. Although this issue is now almost completely moot, it illustrates the moving target of unusual sub-issues that arose during the pandemic and how there was no one clear, definitive answer to the question. Some pro/paid patrollers received their two dose vaccinations in January while NSP volunteers serving alongside them were not provided the same opportunity. Ultimately it was a ski area/individual patroller decision along with local healthcare resource allocation. Some local healthcare providers did provide vaccinations to volunteer patrollers especially when extra doses would have gone to waste.
- e) NLC study/review of proposed Event Training Release Form to include COVID-19. This is a work in progress.
- f) NLC study/review of Meeting Minutes Guidelines
- g) The NLC has agreed to assist in revising the 1997 Ski Patroller’s Manual revised, Chapter 6, Legal Issues and Risk Management. I’ll report to Karl as the NLC progresses on this assignment

Other Activities

Participated in several National Legal Committee teleconferences concerning wide range of issues including potential issues with OEC Sixth Edition revisions, use of patrol monies for non-profit purposes promoting the NSP system, risk management at ski areas involving volunteer patrols, application of the Joint Statement of Understanding (JSOU) between the NSP and NSAA (National Ski Areas Association). 2018 proposed draft amendments are in progress between the NSP and NSAA. When the finalized document has been released I will send it to the Division Director, Executive Committee and BOD.

Goals for 2021-2022

1. Complete the various National governance and risk management documents previously referenced under the “Selected Topics” heading above which in progress by the NLC.
2. Complete the ongoing review of the current “good Samaritan” laws of the four states within the ND and present a brief written summary to ND Director Karl Uhlig and distribute as requested. These laws do not apply while a patroller is on the hill and providing patrol services under the

direction of area management. However, I am periodically asked how and when these laws apply away from a patrollers ski area.

3. Draft any bylaws amendments Division officers/advisors/members request. No requests have been made to date but Division bylaws require a 30 day advance notice before a meeting is held to consider any bylaw amendments. That means such requests would need to be circulated in mid-August-i.e. 30 days before the annual Division meeting in mid-September. However, I would like to discuss and propose a bylaws amendment that would indicate that any Division patrol that dissolves/disbands will transfer its assets including monies and equipment to the Division for further control and management. Under Article X of the Division bylaws, This would require a proposed amendment in writing emailed to the Division Board of Directors at least thirty days prior to the annual meeting or another meeting where the amendment is to be considered and a two-third positive vote. The national office of NSP has indicated that neither the current NSP bylaws nor the current NSP Policies and Procedures manual covers this situation so although it does not arise often, it is something that should be handled through our bylaws.
4. Complete legal/risk management assignments/assistance and duties as requested by ND Director Karl Uhlig or other officers/advisors.
5. Post legal and risk management memoranda of common interest on the Division website in coordination with Division Director.

CONCLUSION

Thanks to ND Director Karl Uhlig and all those I have interacted with the past year for their patience and confidence in me and for their willingness to present legal/risk management and ND bylaws issues to me. It has truly been a continuing privilege to serve the ND and the NSP in this capacity.
Respectfully submitted,

Brent Brooks
Northern Division Legal Advisor

Appendix

To: Vicki Motley, National Ski Patrol Northern Division Young Adult Program Advisor
Karl Uhlig, National Ski Patrol Northern Division Director
Dan Schaefer, National Ski Patrol Assistant Northern Division Director

From: Brent Brooks, Northern Division Legal Advisor

Date: February 10, 2021

Re: Young Adult Program/Youth Protection Program Questions

Introduction

You have asked questions related to the National Ski Patrol (NSP) Young Adult Patroller (YAP) Program and a related question about the NSP Youth Protection Program training. For information purposes You have summarized your current practices at Lost Trail however your questions have

been asked on behalf of Great Divide ski patrol. Your background information and questions related to YAP are as follows:

I am looking for information based on Montana State Law. The question has come up about the Young Adult Program and the liabilities associated with the program. According to NSP once a Young Adult has successfully completed their OEC class, they have all the rights and privileges that are afforded to all other registered patrollers. NSP states that this is the case as long as the patrol director and ski area administration allow it. According to National some states have imposed restrictions on those under the age of 18 providing patient care to an individual in an emergency situation. National's guidelines are vague, so I would like more clarification. The Young Adult Patroller has been given the go to anything on the mountain, even mentoring candidates from the same class that she was in. She just joined in August. This patroller is currently in the OET program, and again I am looking for guidance on their limitations.

I know that at Lost Trail when we had a Young Adult Program, we, set the guidelines of them not being able to take Lead. We did this to protect them for getting into something that they weren't ready to handle. We also wouldn't let them haul a loaded toboggan. This was before National really had any guidelines.

My second questions is about the YAP Protection Program course. The way that I have read it is that everyone that is working with the YAP MUST take this class, and it doesn't matter if they are a candidate or a full patroller.

Issues and Brief Answers

I have re-stated your questions below and provided brief answers that are more thoroughly addressed under the Discussion heading of this memo.

1. What are the potential liabilities associated with the National Ski Patrol (NSP) Young Adult Program (YAP) concerning an OEC-certified YAP responding to an accident and serving in a lead capacity?

Answer:

As provided in The NSP imposes no limitations on YAP activities that are not common to all who participate in NSP programs. They may function as full patrollers, as long as the patrol director and ski area administration allow it. They are held to the same standards as those patrollers over the age of 18. In other words, NSP has no restrictions on young adults, or the use thereof. However, as with an adult member of the NSP, a YAP patroller serves under the supervision and direction of the specific ski area management where they patrol. The management must determine what rules shall apply to a YAP patroller presumably after consultation with its liability insurance carrier.

2. What are the potential liabilities allowing a OET-certified YAP patroller responding to and departing from an accident scene operating a toboggan as the lead person operating in the handles?

Answer: Similar to the answer above, the ski area management must assess and determine if a YAP patroller should be assigned respond to an accident handling an unloaded and loaded toboggan.

3. Is everyone working with a YAP patroller required to enroll in and complete the new NSP Youth Protection program course.

Answer:

As you suggest, as a practical matter it would be less confusing if anyone working or potentially working with the YAP complete the Youth Protection Program training. This means everyone on a patrol. The current P&P manual in Chapter 13 provides a lengthy and complex answer to your question but is not written well:

13.2.1 Training Requirements for NSP leadership positions

13.2.1.1 Leaders within the chain of command have a variety of responsibilities within the organization, including the promotion of youth safety and ensuring compliance with NSP policies and requirements. Individuals in the following positions (if applicable) are required to complete training in a recognized youth safety program, as specified in section 13.2.4:

Patrol Representative, Patrol Director, and Unit Representative in any patrol or other unit in which protected parties are members of the patrol/unit

- *Assistant Region Directors/Section Chiefs (if applicable)*
- *Region Directors*
- *Region Program Administrators or Advisors in any discipline in which protected parties participate in courses or other events held within the region*
- *Region Legal Advisors*
- *Assistant Division Directors*
- *Division Directors*
- *Division Program Supervisors or Advisors in any discipline in which protected parties participate in courses or other events in the division*
- *Division Legal Advisors*
- *National Program Directors and Advisors*
- *National Board Members*
- *National Legal Advisors*
- *National Safety Team*

13.2.2 Courses and Events that do not include overnight outings

13.2.2.1 When protected parties are participating in an NSP course or other event that does not include overnight outings, at least one (1) NSP instructor who participates in the course or other event must have completed the youth protection training specified in section 13.2.4.

My Recommendation is the same as yours: to be safe and pro-active, all patrollers should consider completing the YAP training course. This is a local patrol and ski area decision but it is certainly defensible should someone question if a specific patroller has or has not taken the course and if not why not.

4. Does the Montana state EMS system prohibit or regulate a YAP patroller under 18 years of age while providing OEC/OET level of care at a ski area while under the direction of area management.

Answer:

No. State of Montana EMS statutes and Administrative Rules (ARM) do not include nor apply to YAP or adult patrollers while they perform OEC technician level of care under the direction of ski area management.

Discussion of Questions

The Young Adult Program is referenced in Section 4.1.1.3 in the NSP Policies and Procedures (P&P) Manual and is a recognized National program. The P&P manual states the following as to all national programs:

Each NSP program will maintain an appendix to these NSP Policies and Procedures, which includes information about the courses offered by the program. The program's national committee will be responsible for the content of the appendix.

The National YAP program is summarized in Appendix K to the 11/2020 edition of the NSP P&P manual. Appendix K provides in part:

The intent of this program is to offer proper and structured guidance to provide them the tools to succeed. Through the Young Adult Program curriculum, young adults will learn to improve their skiing and boarding skills and how to use those techniques to successfully navigate difficult terrain and bring an injured patient safely down the mountain. They will learn first aid skills and how to communicate with both patients and other emergency personnel in challenging outdoor conditions. One of the most important skills that young adults in this program learn is how to become a leader. Young adults are encouraged to take charge on accident scenes and manage their patients, resources, and other patrollers. They are trained to take issues of liability and area management into consideration and act accordingly.

...

All members under the age of 18 must be registered as Young Adults with the appropriate classification. See section 5.3.1.2 for list of classifications.

Section 5.3.1.2 simply provides several YAP clarifications: YAP - Candidate (YCAN) YAP - Patroller (YPAT) YAP - Alpine (YALP) YAP - Nordic/Backcountry (YNB) YAP - Bike (YBIK).

Under the YAP program on the NSP website the following is an additional summary of the YAP:

The NSP YAP Program introduces teenagers to ski patrolling and the NSP. The YAP Program often serves as a training ground for future patrollers. NSP young adult members and candidates must be 15 years old by December 31 of the year in which they begin patrolling, so YAPs are generally 15 years old through 17 (or through their senior year in high school). Young adult patrollers must meet the same patroller training and responsibilities as any other member of the patrol with the same skill set. The NSP imposes no limitations on YAP activities that are not common to all who participate in NSP programs. That said, the NSP YAP Program is not a labor program, and at the local level each YAP Program operates in compliance with applicable federal, state, and local laws and school district policies and procedures relating to youths volunteering their time to participate in ski patrolling activities

and providing emergency care and response services, and also operates within the parameters of the program approved by their ski area, including applicable ski area policies and procedures.

(Emphasis added).

A 2012 NSP article currently posted on the NSP website by then YAP National Program Director Christopher Rousseau, states in part:

NSP defines young adult patrollers as being between the ages of 15 to 17 years old, or until they graduate from high school. Despite the fact that they are under the age of 18 once registered with the NSP, they have all of the rights and privileges that are afforded to all other registered patrollers. They may participate in and complete the Outdoor Emergency Care course for certification as an OEC technician. They may participate in any and all transportation programs (toboggan training), as well as ski or riding lessons. They may function as full patrollers, as long as the patrol director and ski area administration allow it. They are held to the same standards as those patrollers over the age of 18. In other words, NSP has no restrictions on young adults, or the use thereof.

...

Some states have imposed restrictions on those under the age of 18 providing any patient care to individuals in emergency situations, so any ski area establishing such a program should first become familiar with the state regulations which apply to a young adult program. This does not mean that you cannot have a young adult program; what it means is that the students in your program cannot administer first aid to patients. However, they can still train, practice, learn, and grow as patrollers.

As previously mentioned in the answer to questions one and two, ski area management must determine the scope of duties permitted with a YAP program.

State of Montana EMS

Montana statutes and ARMs do not include a ski patroller with OEC certification as an "emergency care provider" or "ECP". An ECP is statutorily defined as "...a person licensed by the board, including but not limited to an emergency medical responder, an emergency medical technician, an advanced emergency medical technician or a paramedic." Section 37-3-102(9) Montana Code Annotated (MCA). (Emphasis added).

Similarly, Administrative Rules of Montana (ARM), Section 245.156.2711 provides for ECP Licensure Qualifications which does not include the OEC and does not apply to anyone under 18.

Since I do not represent or otherwise have an attorney-client relationship with Great Divide, I recommend that its area management confirm with its liability insurance carrier that Montana does not prohibit YAP patrollers from rendering on hill emergency care at the OEC level. Although I cannot find any statute or administrative rule that prohibits a YAP patroller from participating in the YAP program under the supervision of a ski area patrol and area management, confirmation of this should come from the insurance carrier as noted above in the underlined portion from the 2012 YAP Director.

Thank you for providing an opportunity to address these issues. Please contact me by phone or email with comments, questions or suggestions.

Medical Advisor Report - Michael Jasumback

Busy getting my feet wet with NSP. Completing OEC as a student and working with the National Medical Advisor to revise the COVID statement on the NSP website. Expect more and new information on the NSP website as the fall progresses.

Respectfully submitted,
Michael A. Jasumback, MD

Nordic/Backcountry Supervisor Report - Dan'l Moore

Nationally the N/BC committee has been meeting monthly with the goal of writing new documents defining the N/BC program and instructor manuals. The chapter for the NSP patrollers manual should be done by June, I believe.

At the division level the Flathead NBP had a very quiet, Covid induced year, running only refresher courses. Hopefully the next season will see a return to more courses being offered. As a division, would we still like to continue our Avalanche, Mountain T & R, and Nordic/BC (collectively AMN) teaching sessions at the fall division meeting?

OEC Program Supervisor Report - John Fradette

All aspects of OEC were impacted by the COVID-19 pandemic and are reflected in this year's report. I appreciated everyone flexibility as we worked through some of the challenges this year posed to the OEC program in the Division.

OEC 6 Rollout

The year started with the rollout of the new OEC manual, OEC 6 starting in July of 2020. Our own Chuck Allen, National Medical Director played a big part getting the manual to the finish line and I would like to take this opportunity to thank him for his efforts and dedication to the NSP system. Prior to COVID-19, I had planned to travel to several locations in the Division for the rollout to instructors, but those plans had to be cancelled. Instead the Rollout was done via the Learning Management System, so that people could take the class on their own. Once completed they would send me their certificate and I would send them access to the Instructor Tool Kit on the Jones and Bartlett (J&B) Navigate site. Because updates have been made especially to skill guides, Instructor should download those materials just prior to class so that they have the latest versions. As part of the OEC National Committee, are looking for better ways to let instructors know when updates have been done.

I want to thank those OEC instructors that sat through the online OE6 Rollout. I know it was time out of their day and I appreciate those who took the time. Most of the current OEC instructors did take the course and I did renew them. That said I had to drop a few from the rolls for not completing the rollout, but our number remain strong.

The National OEC Committee is aware there are few corrections to OEC6, no published book is flawless. OEC technicians should pull a copy of the Errata sheet from the NSP site and keep it with their book. I would recommend this be done on a yearly basis at refresher time. Instructors should

review it for updates prior to any training classes. The Errata can be found on the member resources page under the OEC6 tab. If OEC Technicians still have not purchased an OEC6 book they need to have one. The OEC5 is no longer our standard. I would recommend that local instructors and patrol representatives follow up with their local patrol members to ensure they have the OEC 6 manual.

2020-21 OEC Refresher

The 2020-21 refresher requirement this season was fulfilled by OEC Technicians completing the on-line course that was available on the Learning Management System. The skills portion while not required for the 2020-21 season will be incorporated into the 2021-22 season refresher. Even if patrols opted to do the skills this season, they will have to do them again in this fall's refresher. I also created a course for the IOR's so they had a way to get credit. I had few reported problems with this season's refresher except that a number of patrols did not close their course out very promptly.

OEC Module of the Senior Program (OEC-MSP)

We again had to postpone the OEC-MSP for this season. Hopefully it will take place in the 2021-22 season. Preference will be given to those candidates that were in the class that was cancelled spring of 2020.

OEC Classes

Good news is patrols were still able to hold OEC classes, 8 total in the Division. All were taught using COVID19 protocols. Several of the classes had to postpone testing until spring when things "heated" up in December and January. I was able to be the IT at several of the postponed testing sessions this spring. Thanks to all the people that participated in putting these classes on and keeping the education going in the Division.

Polaris Newsletter Report

August 1, 2020 – Next Deadline

Registration Coordinator Report - Bill Lay

TO: Northern Division

FROM: William Lay
Northern Division Registration

DATE: September 12, 2021

SUBJECT: Recap of the 2021 Ski Season

Couple of Points. Northern Division has (548) Registered Patrollers, table on bottom is what is confirmed and not yet updated by NSP, and (122) Alumni members for the 2021 Season. Now the problem. We have (32) that are registered as WEB, this means they started their registration, but

were never added to a Patrol & therefore did not pay any dues. I need help in cleaning these up. I have attached a sheet with them. Please contact me so we can clean this up. They need to be paid to have insurance coverage for attending Patrol events. Also waiting until they have passed OEC is not per the P & P and the Patrol Director is taking a lot of unnecessary risk upon themselves.

This season the Northern Division increase by (8). There was a drop in charging of the late fee and we are still working on getting that corrected. National dropped their Late Fee, but we did not.

My Budget is for stamps and mailings along with my expenses are mileage and room for the E-board's Summer meeting and the Fall Division meetings. Requesting \$550 again for the upcoming year.

We no longer do the AR's, Annual Registration, for a Patrol. So, to make sure your patrol and Patrol Representative get all the appropriate information, please check the multiply check lists coming around at the Business Meeting. I am also trying to clean up the Patrollers who have access and Permissions for you Patrol, so please confirm them.

I plan on staying in my position next year. Still having fun and enjoying it. Not sure where my position may be after up-coming changes at National. I do have reservations, as does my contact at National, about this change. It does appear that National is doing away with my position or pushing it away, so will leave that to the Board.

	2020 - 2021	2019-2020	2018-2019	2017-2018	
September	9	17	23	7	
October	23	23	64	47	
November	43	43	47	28	
December	257	306	191	211	
January	140	86	149	158	
February	44	23	16	8	
March	4	5	3	8	
April	5		2	1	2021. (3) New & (2) Re-instated
May		1	2		
June	2			2	2021. (1) New & (1) Re-instated
July			1	1	
Total to Date	525	503	493	467	Thru March 31st
	\$25,200.00				

ID	Last Name	First Name	Email	Member Type	Prini Classification	Patrol	Paid Through	Join Date	Full Address
275489	Bradbury	Joshua	jbradbury81@gmail.com	WEB	PAT	Casper Mountain			5381 Saddlesting RD Casper, WY82604 UNITED STATES
279266	Brattis	Mark	mbrattis@casperwy.gov	WEB	CAN	Casper Mountain			1800 East K Street Casper, WY82601 UNITED STATES
275671	Brooks	evan	evanvladbrooks@gmail.com	WEB	PAT	Casper Mountain			1665 Chamberlain Rd Casper, WY82604-2737 UNITED STATES
279422	Roberts	Kevin	Kroberts@casperwy.gov	WEB	CAN	Casper Mountain			840 W45th St Casper, WY82601-6011 UNITED STATES
279531	Slotsve	Jason	jslotsve@casperwy.gov	WEB	CAN	Casper Mountain			1800 E K St Casper Casper, WY82601 UNITED STATES
283280	Holt	Mckenna	mckennaholt@yahoo.com	WEB	CAN	Eagle Creek			55496 Westfork Rd Havre, MT59501 UNITED STATES
282879	Rismon	Nate	Naterismon11@gmail.com	WEB	CAN	Eagle Creek			903 Montana Avenue Havre, MT59501 UNITED STATES
282967	Stoner	Jon	Jonstonermt@outlook.com	WEB	CAN	Eagle Creek			55496 westfork road Havre, MT59501 UNITED STATES
277262	Heckman	James	jheckman@twobearair.org	WEB	CAN	Flathead Nordic			P.O. Box 402 Whitefish, MT59937 UNITED STATES
282284	Blaesser	Matt	melsaesser@gmail.com	WEB	CAN	Great Divide			Box 321 Helena, MT59624 UNITED STATES
282181	Gevoek	Nick	ngevoek@mtwf.org	WEB	CAN	Great Divide			1022 N. Warren St. Helena, MT59601 UNITED STATES
282176	Michel	Jude	micheljud658@gmail.com	WEB	YCAN	Great Divide			168 Martinez Gulch Rd Clancy, MT59634-8701 UNITED STATES
282176	Onushco	Anna	annalinneaho@gmail.com	WEB	YCAN	Great Divide			30 S Harrison avenue Helena, MT59601 UNITED STATES
282175	Parkinson	Jeremy	parkinson.jeremy11@gmail.com	WEB	CAN	Great Divide			5730 Racehorse Loop Helena, MT59602 UNITED STATES
282178	Poley	Gary	garypoley@yahoo.com	WEB	CAN	Great Divide			63 Seibold Ln Cascade, MT59421-8323 UNITED STATES
281125	Stoner	Byren	itabstoner@gmail.com	WEB	CAN	Great Divide			3 Liza Ln Clancy, MT59634-9688 UNITED STATES
280393	Botner	Amanda	Arbotner@gmail.com	WEB		Huff Hills Ski Patrol			927 Main Ave Washburn, ND 58577-4221 UNITED STATES
280455	Leftwich	Kyle	kyledleftwich@gmail.com	WEB	CAN	Huff Hills Ski Patrol			3608 Downing St Bismarck, ND 58504-8822 UNITED STATES
280455	Nieland	Jacob	Nieland.jacob@gmail.com	WEB	CAN	Huff Hills Ski Patrol			414 8th Ave SE Jamestown, ND 58401-4355 UNITED STATES
280451	Roper	Adam	roperas92@gmail.com	WEB	CAN	Huff Hills Ski Patrol			225 Redstone drive BISMARCK, ND 58503 UNITED STATES
280429	Sayler	Daniel	danielsayler@hotmail.com	WEB	CAN	Huff Hills Ski Patrol			2055 Xavier St. apt. 208 Bismarck, ND 58501 UNITED STATES
280430	Sayler	Zoe	zsayler95@yahoo.com	WEB	CAN	Huff Hills Ski Patrol			2055 Xavier St Apt 308 Bismarck, ND 58501 UNITED STATES
280540	Schwab	Keegan	keeganschwab@gmail.com	WEB	CAN	Huff Hills Ski Patrol			3501 Sandpiper Trl SE Mandan, ND 58554-7965 UNITED STATES
283515	Maddox	Quinn	Quinn.maddox@cleus	WEB	CAN	Meadowlark - Big Horn			470 S Desmet Ave Buffalo, WY82834-2529 UNITED STATES
281641	Waller	Wayce	waycewaller@gmail.com	WEB	CAN	Meadowlark - Big Horn			1202 Muscovy Drive Gillette, WY82718 UNITED STATES
283503	Barnes	Samuel	samj25955@gmail.com	WEB	CAN	Red Lodge Volunteer Ski Patrol			2909 7th avenorth Apt 1 Billings, MT59101 UNITED STATES
283499	Meyer	Levi	levi.j.meyer@gmail.com	C	CAN	Red Lodge Volunteer Ski Patrol		9/11/2021	2114 Marisela St BILLINGS, MT59105 UNITED STATES
283502	Orr	Edmund	radicalorr@gmail.com	WEB	CAN	Red Lodge Volunteer Ski Patrol			2039 W Echo Dr Billings, MT59105-4867 UNITED STATES
283526	Poston	William	Wposton1@yahoo.com	WEB	CAN	Red Lodge Volunteer Ski Patrol			17 Beavertail Rd Red Lodge, MT59068-9505 UNITED STATES
283498	Putnam	Adam	adam.putnam13@gmail.com	WEB	CAN	Red Lodge Volunteer Ski Patrol			703 N 24th St Billings, MT59101-1035 UNITED STATES
283501	Schrowe	Matt	matt_schrowe@redlodgek12.mt.us	WEB	CAN	Red Lodge Volunteer Ski Patrol			PO BOX 1975 Red Lodge, MT59068 UNITED STATES
283500	Wells	Eric	Teamwells77@gmail.com	ASSOC	CAN	Red Lodge Volunteer Ski Patrol		9/10/2021	PO Box 64 Red Lodge, MT59068-0064 UNITED STATES
281247	Hamilton	Brenda	limgreen73@hotmail.com	WEB	CAN	Turtle Mountain			1321 12th st sw Minot, ND 58701 UNITED STATES
281246	Soberg	Jonathan	Jonathan@sobergenterprise.com	WEB	CAN	Turtle Mountain			512 Emerson Ave Harvey, ND 58341-1228 UNITED STATES

Respectfully,
Bill Lay

OET Program Supervisor Report - Mike Marlow

I will expound upon the below points as needed and as questions arise. Feel free to ask questions so I am more prepared beforehand.

Intro to Patrolling (PAT) classes:

We had quite a few classes this year despite the pandemic. The lack of experienced instructors patrolling this year compounded the effect of new OET Instructors teaching classes but missing skills taught or tested for. Some of this was alleviated by working with instructors on their syllabus, and some classes were given a "pass" on the testing even though some skills were missed. Skills missed were targeted in follow-up sessions.

OET Senior:

A more "standardized" OET curriculum and testing will be rolled out this year, with a focus on STE (Senior Training Evaluators) evaluation standards. Senior OEC focuses on management, Senior OET mostly focuses on finesse and skills enhancement. (i.e. Basic Patrollers can "wash out" their tails in short, medium, long radius turns, but Seniors need to be "mostly" carved)

Northern Division OET Guidance:

Draft guidance is being developed so OET Instructors have a baseline as to how things (unloaded, loaded, driver, tailroping, hand positions, belay, etc) need to be taught and what to look for.

Assistant OET Supervisor:

Announcing Brain Beattie as assistant OET Supervisor in Region 2.

Speaking of Region 2:

Brian and I will be focusing on building the Instructor and IT cadre in Region 2. Most of the OET IT duties fell on Ron Wiggins the last couple of years and we will remedy that. I have ordered a new toboggan for him. The old should be auctioned off at the Division Meeting, it needs some TLC

Nationally:

We continue to revise National OET Guidance. Some of the updated videos need more explanation or need re-updating. A new course has been added - OET Skills. This is a non-credit generic class that could be used in a variety of places where a for credit TES, SES or STW would not be appropriate.

Winter Tip Off (WTO):

Is this the correct name for this? Or does it matter? What if we called it something like Frozen Vapor Challenge, Happy Dust Rendezvous, Cold Smoke, Niveous Blast, Snow Light, etc. Historically, 20+ years ago, it was held in December, so it kicked off the season. Looking to host in Region 2 since Senior is all in Region 1, along with some Avy and MTR stuff that might take place in Region 1. Also, is 2nd weekend of January the best time to do it. Would areas have issues if we tried to hold it 3rd weekend (MLK Day)?

NSP Powderfall:

Beaver Run Resort at Breckenridge Ski Resort in April 2022

MTR Supervisor Report - Troy Walker

Courses taught during the 2020-2021 Season

No Courses were taught during the season. I am assuming like most other programs there was a lack of interest and difficulty with all the Covid-19

Events occurring during the 2020-2021 Season

There has been a fair amount of contact with me to do with MTR classes being held for this next season. This would be great to get back on track since we did not have any classes taught this last season.

All MTR Supervisors are now working on web based online training modules for the MTR program classroom segments.

What classes will be held in the 2021-2022 Season

Lost Trail Ski Patrol: MTR Level 1 & Avalanche Level 1 Combined course.
Exact dates TBT

Flathead Nordic: MTR Level 1&2 Combined MTR course.
Classroom portion starting in November - Exact dates TBT
Field Session to be early 2021 season - Exact dates TBT

In Discussions of hosting an MTR event at Snowbowl - TBT

Pebble Creek, Inkom Idaho: Classroom sessions to be held in February & March of 2021.
Field Session to be held in April of 2021.
Students can do the classroom portion at their home area then attend Pebble Creek Resort for the Field session. As part of the course there will also be an Instructor's Recertification Training during the field session. - Exact dates TBT

Please contact me for more details for exact dates that are still waiting to be decided.

Budget for the MTR program during the 2021-2022 Season

No Budget changes are requested for this year.

Young Adult Program Supervisor Report - Vicki Motley

Budget \$1500:

\$500 - Advisor

\$1000 - Scholarship

Report:

Great Divide reported that they had a Young Adult Program. I have been working with Roger Scruggs with this program. We had some questions about what is legal in the State of Montana, as

far as a Young Adult being the lead on an accident if they are under the age of 18. I sent the information to Brent for clarification, because the National guidelines seemed a little vague.

We have 18 people that have completed the Youth Protection Class. The majority of these people have been at the Great Divide Ski Patrol. Thank you to all who have completed this course.

An eBlast will be sent out for the YAP Scholarship. This scholarship is for High School Seniors and College Freshman that are pursuing higher education. There are up to (2) \$500 Scholarships.

I have past on information to Great Divide YAP Advisor about the different activities for the Young Adults to attend virtually.

My continued hope is that patrols will contact me when they get a Young Adult members participating at any level of their patrol.

Website Coordinator Report - Justin Data

May 2021 NSP Northern Division Website Report

G Suite Email renewed for one year: \$140

Web Site Hosting renewed for one year: \$99

Domain name, NSPnorth.org, renewed for 5 years: \$74.80

Total: \$313.80 (\$54.85 over budget. This is due to a bulk purchase made that will decrease the web budgets by \$19.95 each year through March 2026.)

This season saw continued maintenance and updates as necessary. Have discovered challenges in keeping some of the email lists current. This is due to there being separate lists for National and for our division. As we approach the next season we will need to include this in pre-season communications.

2021-2022 NSP Northern Division Website Budget Request

G Suite EMail -- Due March 2022

\$140 for one year (two email addresses, info@nspnorth.org, and polaris@nspnorth.org)

Web Site Hosting -- Due August 2022

\$99 for one year

Domain Name Registration -- Due March 2026

\$0 for this season, just renewed for 5 years

Total Budget: \$239

Plans for the season: Continued maintenance and updates as necessary. Can potentially move some information gathering items into a more survey-based all electronic format based on staff

needs. Note -- we did this last season for the collection of scholarship applications, and it seemed to work well.

Women's Program Supervisor Report - Katherine Weber

Region I Director Report - Rusty Wells

A short report as I have only heard back from 3 of the 7 Patrol Representatives (and have first hand knowledge of a 4th Patrol)

Snow Bowl Ski Patrol: EMT challenge course for OEC rolled over due to Covid concerns into the new year. OEC class for candidates also. 10 candidates passed OET. Chair Evac training paid off when entire 2000 foot Grizzly Chair (fully loaded) had to be evacuated in February. Work is in progress to standardize all procedures for Patrol opening and closing sweeps in the new Snow Park area on TV Mountain.

Maverick Mountain Ski Patrol: a record 75 days of operation and 15,160 skiers this season. Accidents down 33% mostly non serious. An OEC course was started with a postponement of scenarios until the end of the year when Covid concerns were mitigated. 6 out of 9 who started successfully completed the Course. 4 new Patrollers also Toboggan certified

Great Falls Ski Patrol: OEC Challenge Course for medical professionals was held. Avy 1 class held for patrollers and, local SAR and local outdoor enthusiasts. Quite a bit of work on the Patrol to write and implement a comprehensive Covid protocol including purchased or donated fresh air exchanger, misting sanitizing spray gun for clinic room and a sensor hands free hand washing faucet. Patrol is still working through the tragic loss of a Patroller at the end of the season.

Flathead Nordic Ski Patrol: A successful socially distanced/ masked On the Trail Refresher was held. Several public Avalanche Awareness/ Beacon clinics were held at Whitefish Mountain Resort. Patrollers continued to operate Avalanche Beacon testers at favorite spots for off piste skiers. Back country skiers and snowmobilers. Patrollers conducted back country awareness and Preventative SAR on USFS land with an agreement with Flathead National Forest and continued to help the local Avalanche Center with field observations. As Spring arrived a number of Patrollers have begun Volunteer Bike Patrol with Glacier National Park.

Overall most Patrols were able to maintain a majority of members throughout early Covid concerns with only small numbers becoming Inactive or Alumni. Also most Patrols were able to obtain Covid vaccinations early on through their First Responder type status with Counties.

I have been asked , and agreed, to help with the next stage of the Business Processes Committee to start early this Summer. Two local Patrols (Blacktail Mountain in Lakeside and Turner Mountain in Libby) have expressed interest in joining NSP and I have been working with those requesting information on the process. Both decide to wait until the Season finished to continue the process and I am still in communication with them.

Region II Director Report - Ron Wiggins

2021-2022 E-Board List

Number	Position	E-mail address	First	Last	Cell Phone	Notes
1	Division Director	karlskis210@gmail.com	Karl	Uhlig	406-240-7793	
2	Assistant Division Director	ndskihuffhills@gmail.com	Dan	Schaefer	701-391-9776	
3	Administrative Assistant	trevorskiboy@yahoo.com	Trevor	Motley	406-381-8945	
	Administrative Assistant	secretary.nspnorth@gmail.com				general office mail box
4	Treasurer	kenaidenali@yahoo.com	Jeanette	Amrine	406-381-0471	
5	Alumni Advisor	kujioconstruction@yahoo.com	R. Bruce	Amrine	406-880-7380	
6	Avalanche Supervisor	sfporcella@gmail.com	Steve	Porcella	406-360-7931	
7	Awards Advisor	finchski200@gmail.com	Colleen	Finch	406-781-9690	
8	Critical Stress Management Advisor	johnroaldlarson@gmail.com	John	Larson	406-698-9641	
9	Historian	Slthompson44@me.com	Steven	Thompson	406-210-2741	
10	Instructor Development Supervisor	motleycrew@g.com	Jeff	Motley	406-531-6355	
11	Legal Advisor	slyskier@yahoo.com	Charles	Brooks	406-672-8316	
12	Medical Advisor	miasumback@hotmail.com	Mike	Jasumback	503-356-6145	
13	MTR Supervisor	troywalker13@gmail.com	Troy	Walker	801-360-2445	
14	Nordic/Backcountry Supervisor	chforge@cyberport.net	Daniel	Moore	406-257-4766	
15	OEC Supervisor	itfradette@bresnan.net	John	Fradette	406-465-0357	
16	Assistant OEC Supervisor	gfsprauma@yahoo.com	Mel	Camahan	406-799-0983	
17	OET Supervisor	mmarlow@infosysmt.com	Michael	Marlow	406-443-8386	
18	Assistant OET Supervisor	ronwiggins53@hotmail.com	Ron	Wiggins	307-751-6616	
	Assistant OET Supervisor	bebeattind@gmail.com	Brian	Beatte	701-549-3600	
19	Polaris Newsletter contact	mmarlow@infosysmt.com	Mike	Marlow	406-443-8386	
20	Registration Coordinator	w.a.lay@bresnan.net	William	Lay	406-799-0739	
21	Young Adult Program Supervisor	motlevv@icloud.com	Vicki	Motley	406-531-6354	
22	Website Coordinator	justin.i.data@gmail.com	Justin	Data	701-527-3055	
23	Region I Director	fe2o3h2o@yahoo.com	Rusty	Wells	406-260-3580	
24	Women's Advisor	katherine.weber@hotmail.com	Katherine	Weber	215-499-0050	
25	Region II Director	ronwiggins53@hotmail.com	Ron	Wiggins	307-751-6616	

2021-2022 Patrol Representatives

Number	Email Address	First Name	Last Name	Position	Phone
1	bigray99@outlook.com	Steve	White	Beaverhead PR	406-925-9170
2	korb@bresnan.net	Daniel	Korb	Eagle Creek Patrol PR	406-390-2422
3	trevorhoward@gmail.com	Trevor	Howard	Flathead Nordic PR	406-250-5644
4	jaysononeill@gmail.com	Jayson	O'Neill	Great Divide PR	406-570-5019
5	jereme@jmbplumbing.net	Jereme	Babb	Great Falls PR	406-231-1504
6	mcvdrtoni@hotmail.com	Toni	Ilgen	Antelope Butte PR	808-870-6522
7	andrewniemants@gmail.com	Andrew	Niemant	Red Lodge Ski Patrol PR	406-591-2263
8	meadowlarkskipatrol@google.com	Travis	Geis	Meadow Lark Ski Patrol	307-217-2330
9	cfdbower@hotmail.com	Mark	Bower	Casper Montain PR	307-215-6075
10	sraoduke@yahoo.com	Scott	Rao	Frostfire PR	931-787-8638
11	bcbeattiend@gmail.com	Brian	Beattie	Huff Hills PR	701-549-3600
12		James	Patrick	Sleeping Giant	
13	toddsivertson747@gmail.com	Todd	Sivertson	Turtle Mountain PR	701-833-7236
14	bwp.ski.team@gmail.com	Boyd	Sivertson	Turtle Mountain Bike Patrol PR	701-721-4040
15	mwarner609@gmail.com	Mike	Warner	Lost Trail PR	208-833-3042
16	snowbowlskipatrol@gmail.com	Snowbowl	Ski Patrol	Snowbowl Patrol web address	
17	stansneath@gmail.com	Stan	Sneath	Snowbowl PR	610-613-8146
	andrewniemants@gmail.com	Andrew	Niemantsverdriect	Beartooth PR	

✱ Northern Division NSP Expense Voucher ✱

Submitted by: _____

Make Check Payable to: _____

Mailing Address: _____

Date	Receipt Name	Purpose of Expense	Amount
			\$
			\$
			\$
			\$

Mileage Reimbursement – Destination _____

Miles Attributable to Event	Multiply by 40¢ per mile	Total Requested for Mileage Expense
		\$

Date Voucher Submitted: _____

Total Reimbursement Requested \$ _____

Discipline / Advisor Approval: _____

Budget: _____

Division Director Approval: _____

Paid by Check # _____

Date: _____

Initialed: _____

Procedure:

1) Within 30 days of event, complete the voucher, attach receipts and send to the Discipline Advisor for approval. Complete a separate voucher for each budget. Vouchers/receipts not submitted within 30 days of the event will NOT be paid.

2) Discipline Advisor must sign or give authorization to Division Director by e-mail and forward voucher to Division Director.

3) Once approved by Discipline Advisor, Division Director will review, authorize and forward to treasurer.

All Vouchers must have Division Director's approval – No Exceptions.

Only vouchers which are completed legibly and completely with attached receipts will be considered for reimbursement. Reimbursement for mileage is the only expense that does not require a receipt.

Northern Division Expense Voucher Guidelines

September 2021

This document consists of several short paragraphs describing what the Northern Division will reimburse patrollers for regarding travel and room expenses related to attending Division sponsored events such as the annual Division meeting, Winter-Tip-Off, Senior events, MTR events, and Avalanche training events. It is strongly encouraged for all participants to car-pool to and from events as well as share rooms. Doing so will reduce both personal and division expenses.

Division Meetings, Board members including Program Supervisors/Advisors and Patrol Representatives.

Specific to the Spring E-Board and September Business meetings. Each Supervisor/Advisor has an identified budget. It's up to you how you utilize your budget. As long as expenses remain within budget and are directly related to attendance and participation in Division leadership, your expenses can be covered at cost for rooms and at \$0.40/mile for travel.

For Patrol Representatives attending the September Board meeting, a requirement of the position, your travel will be covered at the mileage rate of \$0.40/mile and ½ of your room expense. The idea is that you will be representing your patrol at Division leadership meetings and therefore, your home patrol should be covering some of your costs for attending.

September Division Meeting, OEC and Mini Sessions

The division will pay mileage for one vehicle at a rate of \$0.40/mile for any patrol who is presenting an OEC station at the refresher. The lead instructor (singular) will receive ½ their room expenses. If more than one individual is needed to adequately present the station components, it will be up to the Division OEC Supervisor whether additional room expenses will be covered. Likewise for mini stations, one vehicle per station and ½ room for one presenter.

Division Training Events

This category covers trainings and evaluation events such as WTO, Senior, MTR, Avalanche. If the Program Supervisor who is running the event request that you participate by presenting (lecturing, demonstrating, leading a group, evaluating etc.) at the event, the sponsoring program is responsible for covering some of your expenses. Typically, your travel will be covered at the division rate of \$0.40/mile and ½ your room expense. It is at the Program Supervisor's discretion whether they want to make adjustments to this general guideline. If any adjustments are made it's up to the participants to clarify with the Supervisor before or during the event, and definitely prior to submitting an Expense Voucher.